

Self-rating Matrix for Membership in ChildFund Alliance

Guidance Note: Please use the relevant column in these forms to record your assessment. Use the right hand column to record your concerns that might need to be resolved. If you have any questions, please contact Humberto Flaco – hflaco@childfundalliance.org

FINANCIAL STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard 1	Member is fully accountable to donors and beneficiaries.						
Criteria 1.1	Member is required to comply with generally accepted accounting principles of its respective countries and to submit to ChildFund Alliance annual financial statements audited by an independent registered public auditor.				X	WeWorld-GVC complies with current legislation regarding bookkeeping of accounts and preparation of financial statements, and adopts any kind of administrative and accounting records as required by law. Annual financial statements are subject to verification and certification by the appointed independent registered public auditor (PwC – PricewaterhouseCoopers) on yearly basis.	
Criteria 1.2	Member is required to ensure accountability to donors by making available, upon request, their annual audited financial information.				X	WeWorld-GVC recognizes the importance of social engagement of its donors as a fundamental basis of its work and, therefore, ensures consistency, quality and reliability in the actions undertaken.	

						<p>The Foundation's relations with its Donors are based on principles of maximum transparency and fairness. The financial statements – certified on annual basis by an independent registered Audit Firm - are made public on the Foundation's website, in accordance with the principles of transparency and accountability towards WW-GVC stakeholders.</p>	
Criteria 1.3	Member is in compliance with applicable governmental regulations in their respective countries.				X	<p>WeWorld-GVC complies with applicable governmental regulations, the activities performed are carried out in full compliance with the laws and regulations into force, at local, national and international level. WeWorld-GVC is registered in the Countries where it operates, and abides to governmental requirements by reporting to the government authorities when required by the law, and by fulfilling the tributary and fiscal obligations. Besides,</p>	

						<p>the Foundation undertakes to provide any information, for the correct determination and payment of taxes due under the law. The relations with Public Administrations are based on principles of transparency, fairness and integrity. The Board of Statutory Auditors supervises the compliance with accounting requirements and periodically releases advice to ensure consistency.</p>
Criteria 1.4	Member ensures that adequate internal controls are in place and that documented financial policies and procedures have been developed and are regularly implemented.				X	<p>WeWorld-GVC has a solid set of financial procedures and internal controls - whose observance is mandatory both at the HQ and in the Countries of interventions - aimed at guaranteeing the highest level of transparency, traceability operations and ensuring accuracy, completeness, clearness, precision and compliance with the laws. More specifically, the AFC (Administration, Finance and Control) Manual outlines financial procedures</p>

					<p>and regulations, it is applied both at HQ level and in the Countries of operation and the administrative staff must observe its provisions, by refraining from behaviours in contrast with the applicable procedures.</p> <p>WeWorld-GVC also developed and applies a Procurement Procedures Manual to regulate the purchase processes, it ensures consistency with Donors and government rules when purchasing either services, supplies and works by establishing different procedures according to the various thresholds and different authorisation levels basing on the procedures applied and the global cost of the service/supply/work.</p> <p>In addition, a Local Operational Manual, is adopted in each Country where WeWorld-GVC operates, it complements the provisions contained in the AFC and Procurement Manual and gives operational</p>
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						instructions to the staff involved in the administration and purchase processes. The role of each staff member is clearly defined in the job descriptions, moreover WeWorld-GVC developed RACI (Responsibilities Assignment Matrix) for all the departments to facilitate the identification of the responsibilities and respective tasks of each subject involved in the processes and activities carried out by each department.	
FINANCIAL STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard 2	Member demonstrates good stewardship in managing donor's and partner's resources.						
Standard 2.1	With respect to revenue, member ensures it is in compliance with governmental and intergovernmental contracts, corporate and foundation grants and other major donor (non-sponsorship) requirements.					X	WeWorld-GVC manages the funds received for the activities implementation by respecting the applicable provisions contained in each Grant Agreement and the general and special conditions set by the Donors (either public or private).

						<p>WeWorld used to manage public fund signing Grant Agreement with EC (mainly DG Devco and DG Echo, UN, mainly Unicef, Ocha. UNHCR, Italian Ministry of Foreign Affairs, Embassy of various countries, mainly German, Dutch, Australian, Japanese) and is able to provide detailed financial reports to all donors. Usually, at least 10 million Euro are successfully verified by an external audit.</p>
Standard 2.2	<p>With respect to expenditures, member's contracts and agreements with third parties (sub-contracted partners including other ChildFund Alliance members) clearly define respective roles and responsibilities, expected results and service costs, and hold contracted parties to the same ethical and professional standards as espoused by member.</p>				X	<p>When WeWorld-GVC implements projects in partnership with other Organizations or IP, before the definition of the partnership agreement, a due diligence process to ascertain the partners' capacities in the fulfilment of contractual obligations is conducted. An MoU – Memorandum of Understanding - is always drafted and signed when implementing projects in partnership with other Organizations, before the project</p>

						<p>launch. The MoU always contains reference to the followings: project and Donor, including donors rules and regulations which are integral part of the agreement; plan of activities under the responsibility of the partner, timetable and Partner Budget for activities (including exchange rate to be applied for reporting expenditures); timing of both financial and narrative reports; timing and mode of payment of the tranches to the Partner for the portion of budget managed by the Partner itself; acceptance and agreement to respect the donor's rules, with particular reference to the financial management of the purchase procedures, if they are not managed directly by WW-GVC; access rights to accounting documentation on the project by both WW-GVC and the donor and acceptance by the Partner of WeWorld-GVC CoEC, Antifraud & Anticorruption Policy,</p>
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						and other relevant applicable policies.	
Standard 2.3	Member is encouraged to join, and ensure compliance with, non-government industry bodies and associations as well as meeting industry or publicly perceived standards of excellence.				X	<p>WW-GVC is a member of the Italian Institute of Donation (http://www.istitutoitalianodonazione.it/it/chiamo), a not for profit association, which, through its tools and periodical verifications, certifies that the activities of the affiliated not for profit Organisations are aligned and compliant to international recognized standards and carried on in a transparent and accountable way.</p> <p>Moreover, WW-GVC is partner of DG-ECHO (EU) and is periodically assessed to provide ECHO with the reasonable assurance on the ability of the Organisation to fulfil the criteria and conditions for being</p>	

						<p>awarded a FPA. More specifically, the assessment for being an ECHO Partner certifies that the Organisation: - is entitled to receive EU funding in accordance with the Humanitarian Aid Regulation and with the specific conditions determined by the Commission; - is transparent and accountable when delivering aid; - ensures that it complies with the humanitarian principles, observes the highest ethical standards and deploys adequate means to address irregularities, fraud, corruption and misconduct of any sort; - has a suitable operational capacity to design, implement and monitor EU-funded projects so as to meet relevant humanitarian needs by delivering aid in difficult circumstances; - ensures compliance with relevant rules, regulations, standards and contractual obligations in the areas specified by DG</p>
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Standard 2.4	Gifts in kind are a valuable way to assist member but shall only be accepted if they are of good quality and appropriate for intended beneficiaries or are easily converted to cash. The valuation shall be determined by the member organisation as documented by fair market value or national law.				X	ECHO; - has a sound internal control system based on international best practices and in line with the criteria set by DG ECHO. WeWorld-GVC adopts some specific rules about gifts which are outlined in the Antifraud and Anticorruption policy. Generally, any gift and/or donation of modest value can be accepted if the following requirements cumulatively occur: - reasonableness and in line with the local tradition; - not justified by the will to improperly influence judgement; - in line with the professional courtesy standards of the place where the Body has its main registered office; granted in good faith without pretence of reciprocity; - granted	

						<p>on the occasion of a particular recurrence or event that justifies it; - not granted to/by public officials, public service representatives or other subjects to perform (or omit) an act of their office; - not granted with such regularity so as to create an apparent misconduct or undermine WeWorld-GVC policies and mandate. It is understood that gifts of such nature must be used for WeWorld-GVC institutional purposes and for the pursuit of its mandate, or - granted to the direct advantage of the beneficiaries of the projects. The Management must be always informed of such gifts, so that it can verify and confirm the conditions of lawfulness. Their value is determined by referring either to the market value or to amortizations procedures set by European Commission /other Institutional Public Donors according to the specific case.</p>	
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FUNDRAISING STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard 1	Member adheres to those unique organisational principles which enable it to be accurately described as a private and voluntary not-for-profit organisation, and adheres to applicable charitable law and fundraising ethics in keeping with best fundraising practices.						
Criteria 1.1	Member is registered with local government in each country that it fundraises in as a private and voluntary not-for profit organisation.				X	WeWorld-GVC is legally registered as not for profit entity both in Italy, where the HQ is based, as well as in the Countries where it operates. WeWorld-GVC is registered at the Italian Chamber of Commerce as not for profit body, also the registration at the Italian income revenue authority acknowledges the not for profit purpose. Besides, WW-GVC is recognized as not for profit entity by the Italian Ministry of Foreigner Affairs and International Cooperation, a specific registration Decree enabling the entity to carry out its operations has been issued at this regard.	

Criteria 1.2	Member's charter reflects agreement with and adherence to principles, structures and operations which underline its status as a private and voluntary not-for-profit organisation.				X	<p>WeWorld-GVC By Laws underlines the entity status as not for profit organisation: - WeWorld-GVC O.N.L.U.S is the complete name that appears in the charter, where onlus means exactly not for profit body. – art. 2 of the By Laws clearly states that the Foundation is not for profit and the exclusive objective of the Foundation is the pursuit of social solidarity, in particular social and social-healthcare assistance, and the protection of civil (human) rights, with special attention to the rights children and women. Finally, WW-GVC policies always contain the reference to the not for profit purposes.</p>	
Criteria 1.3	Member is member of association of fundraisers in each country in which it fundraises, and has agreed to and adheres to a code of conduct/ethics determined by this association.			X		<p>WW-GVC has been member of Forum SAD (Forum SAD , https://www.forumsad .it/ , is a forum representing the organizations with Child sponsorship programs) up until the end of 2019. WW-GVC is still to this day adhering to the code of conduct and ethics determined by this</p>	

						association. Whenever one between the rules dictated by forum SAD or internal policies was lighter, the stricter rule was applied.	
FUNDRAISING STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard 2		Member is truthful in marketing and advertising; accurately describes the organisation's identity, purpose, programmes, and need; and only makes claims that the organisation can fulfil. Visual images accurately reflect the current work of the member organisation. Contributions are used as promised or implied in fundraising appeals or as requested by the donor.					
Criteria 2.1	There should be no material omissions or exaggerations of fact, no use of misleading photographs, nor any communication in member's fundraising solicitations that could mislead. Information in the organisation's appeals should give fairly represent the programmes for which the funds solicited will be used.				X	As stated in the WW-GVC Code of Ethics and Conduct, the relations with its Donors are based on principles of maximum transparency and fairness, WW-GVC undertakes to release adequate information regarding its operations and the purposes of its programmes. In addition, communication and visibility activities (including fund-	

						raising) promote an objective knowledge of the reality and of the Countries involved in the intervention, it is also forbidden publishing images which are detrimental either to personal dignity, discriminatory, or stigmatizing.	
Criteria 2.2	Member clearly defines in all fundraising materials what the use of contributions will be, and member has mechanism for reporting to donor the results of the project for which their contributions were used.				X	WW-GVC appeals clearly identify the scope of the programme in which framework funds are raised and the donors are kept informed about the results of the campaigns and the achievement of their objectives. In addition, and exactly for transparency reasons, the financial statements of the Foundation are public available so that donors can access to information about the fund use.	

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Criteria 2.3	If funds cannot be spent in the way promised or implied in fundraising appeals, or as requested by donor, member informs donor of how they will be spent. If funds cannot be spent in the way promised, they shall be returned to the donor at donor's request.				X	In the case funds cannot be spent in the way promised, the Donor is informed and he/she can opt either for addressing his/her donation to another purpose/campaign, or interrupting the donation. In Child sponsorship, if the child is unavailable for a protracted period of time, has dropped-out from or finished school, the donor is informed as soon as possible and asked to sponsor another child. If request is met by the donor, WW-GVC sends new profile and info, if not the donation comes to an end. Donors can contact WW-GVC by phone, email at any time to ask for additional detail or clarification.	

Criteria 2.4	The organisation shall not undertake negative advertising or criticize other organisations to benefit themselves.				X	The principles recognized and applied by WW-GVC and stated in its Code of Ethics and conduct are applicable to the Foundation and its staff globally: honesty, fairness and integrity are essential values, which guide the action of the Foundation for all its activities and initiatives. The relationships established by WW-GVC at all levels, must be based on principles of mutual respect, honesty and loyalty, including the communication and visibility activity. External communications must be truthful and not aggressive, nor defamatory.	
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Criteria 2.5	Member pursues best efforts to use visuals that are as current as possible and correspond to the work being promoted. Member has records for visuals used in promotional materials clearly stating who took the photo, the date it was taken, and where it was taken.				X	WW-GVC in its photo archive records the following information for each photo service: - date; -place; - project/activity/campaign in which framework the photo was taken; - photo author; - consent of the person to be photographed.	
Criteria 2.6	Member pursues best efforts to ensure that persons depicted in visuals are aware of the potential use of the image, and agree implicitly to that use.				X	WW-GVC informs the persons depicted in visuals about the purpose of the image publication and the use of the image itself. The consent of the portrayed person is always sought before taking pictures, in the case of children under 18 the consent is given by their parents or caregivers, but according to the age and psychological attitude of the child, also the child consent should be obtained. The consent must always be explicit, voluntary and informed that means the information must be provided in a language the portrayed persons are able to easily understand, in age-appropriate, clear,	

						and jargon-free terminology.	
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Standard 3	The resources generated through child sponsorship shall be used and accounted for in a manner consistent with programme description, and member has procedures in place to document that children in sponsored families receive the advertised benefits. A member that pools sponsorship contributions to support child-focused community development projects shall note this practice in sponsorship marketing materials and programme reports.						
Criteria 3.1	Member reflects clearly in all sponsorship materials how funds raised will be used, and report regularly on this use.				X	WW-GVC sponsorship campaigns outline the campaign goals, the programme details and at the end of each campaign a report with the campaign results is issued and made available to donors. In the welcome kit sent to the donors it is specified how funds are used and what % of the donation is restricted/unrestricted to CHS projects. Donors are updated on the child progress through pictures and	

						drawings, they also receive updates on all projects through our in house magazine, DEM and mailings.	
Criteria 3.2	Member is transparent about the usage of sponsorship funds in the programmes, including the practice of pooling sponsorship funds to promote community development that benefits not only the sponsored child, but the whole community.				X	WW-GVC applies transparency in the communication with its Donors. Usage of funds is thoroughly explained at the beginning of the relationship with the donor in the leaflet of our welcome kit (attached). In the case of unrestricted donations, donors are aware that WW-GVC raises fund for the benefitting of the community on the whole.	
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Criteria 3.3	Marketing materials related to sponsorship shall be accurate and current in their portrayal of conditions involving families and children depicted in these materials, and shall portray beneficiaries in a respectful and dignified way, reflecting their role as equal partners in their own development.				X	WW-GVC promotes an objective knowledge of the reality by conveying contents in compliance with rights and dignity of the person, without any kind of discrimination, and without using in a distorted way any information and image collected for a specific purpose. It likewise undertakes to ensure a correct use of images of people under 18 and of sensitive information in its possession. Besides, WeWorld-GVC ensures that media and its social media platforms are used safely, and that no sensitive information is shared about right-holders that could reveal their identity and compromise their safety, whenever posting images and/or stories from the field.	
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Standard 4	Member organisations who engage in fundraising events shall clarify, if requested, the amount of funds going to the charity in conjunction with the effort.						
Criteria 4.1	Member has information regarding fundraising allocations from fundraising events readily available.				X	WW-GVC doesn't host fundraising events at the moment. All the events we are present in (charity dinners) are hosted by others, making WW-GVC the charity partner. In this event a project is singled out in accordance with the host and funds are all restricted to that specific projects. This kind of information is presented during the charity event for the benefit of the donors.	
Criteria 4.2	Member organisation has a mechanism whereby it can inform donors of the amount of funds going to the charity in conjunction with the fundraising event or cause-related marketing.				X	WW-GVC doesn't host fundraising events at the moment. All the events we are present in (charity dinners) are hosted by others, making WW-GVC the charity partner. While we are not able to reach directly the single donors, we do provide information to the hosts so that they can relate them to their contact, both before and after the event.	

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Standard 5	Member commits to keeping fundraising and administrative expenditures as low as possible and a maximum of 30 percent overall. A member with sources of income that do not require large fundraising efforts should have proportionately lower costs. Where national regulations for non-profits are lower than 30% overall, member is expected to meet the national regulation.						
Criteria 5.1	Member minimizes percentage of funds spent on fundraising and administrative costs, so that the majority of funds raised can be destined to programme implementation.				X	Usage of funds is thoroughly explained at the beginning of the relationship with the donor in the leaflet of our welcome kit. Admin costs are kept as lower as possible.	
Standard 6	Member complies with data protection/privacy legislation in their market. If a member sells, rents or exchanges the names of its donors it shall notify the donors of its intention, giving them the option to be eliminated from the list for sale, rent or exchange.						

Criteria 6.1	Member assures donor privacy, and informs donors of when their information will be used for other purposes, and gives donors the option to opt out of these uses.				X	<p>WW-GVC complies with EU GDPR 2016/679 law and regulations and developed and adopts a Data Protection policy at this regard. Donors are informed on how their data are processed and stored and for how long. Indeed, lawfulness, fairness, transparency, purpose limitation, data minimisation, accuracy, accountability and integrity and confidentiality are fundamental principles that WW-GVC abides to respect. WW-GVC seeks the informed consent by the right holders when processing personal data and right holders are always entitled to ask the cancellation /modification of their data. WW-GVC regularly perform risk assessments to maintain a high level of security in its system and IT tools, to avoid illicit intrusions /data violations.</p>	
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FUNDRAISING STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Criteria 6.2	Member informs donors of alternative uses of donor information (selling, renting or exchanging names), and provides reasonable opportunities for donor to opt out of these alternative uses.				X	In the informed consent modules, WW-GVC ask donors their explicit consent for any alternative use of his/her information (such as receiving newsletter, promotional material etc.). He/she is also informed if data are stored/processed by db located outside Europe and by any third party having a contractual relationship with WW-GVC.	

GOVERNANCE STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard 1	The organisation has a documented nominating and approval process for Board members, with credential review.						
Criteria 1.1	There is a documented nominating process in place that includes credential review of candidates by the Directors prior to the date of the approval.				X	The Foundation is managed by a Board of Directors comprised of 8 (eight) members, appointed jointly by the two Boards, 4 (four) of whom are appointed by the Board of Promoters and 4 (four) by the Board of Participants. Directors may be removed or replaced only by the Boards that appointed them, as indicated by Art. 9 of the By-laws. Credentials are reviewed and the appointed members are asked to sign a declaration where they state there are no situations of conflict of interests concerning their person and they will promptly indicate any situation of real or potential conflict of interest that may arise following their appointment.	
Criteria 1.2	There is a documented approval process in place following the nominating process.				X	Following the nominating process, and as per any decision taken by the Board of Directors there is a documented	

						approval process within the Board which is verbalised and archived.	
Standard 2	Member's Board of Directors have in place policies which prohibit conflicts of interest by the members of the Board.						
Criteria 2.1	No members of the Board are paid employees of the organisation.				X	As indicated in the By laws, no more than one quarter of Directors may be employees of the Foundation; the office of Managing Director is not included in this calculation.	
Criteria 2.2	Members of the Board are not paid for serving on the Board.				X	Members of the Board do not receive any salary for serving on the Board.	
Criteria 2.3	Should any member or Director perceive a conflict of interest, it should be brought to the attention of the Board. The Board shall examine the nature and extent of the potential conflict and determine whether a conflict of interest actually exists and what action needs to be taken.				X	Each member of the Board of Directors and Board of Auditors sign a declaration in occasion of his /her appointment stating whether a conflict of interest – real or potential – exists. Any conflict of interest should be declared within 30 days from its occurrence. If a possible conflict of interest arises, the Board will gather in order to discuss and take the appropriate measures.	
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Standard 3	Member is governed fairly, impartially, and responsibly by its Board of Directors.						

Criteria 3.1	Agenda for all Board meetings should be submitted prior to the meeting.				X	As per art. 11.1 of the By Laws, The meetings of each Board are called through a written notice sent to its Members by any means that confirm receipt, including registered mail with advice of receipt, fax, or email, at least 8 days before the date set for the meeting. The notice of meeting must indicate the order of business, the place, the day and the time.	
Criteria 3.2	Minutes of all board meetings are recorded and shared with all Board members				X	Minutes of board meetings are always taken and recorded, the minutes of the previous board meeting are sent to all the Board members before the following board meeting is held, the board members then at the beginning of each meeting formally approve the minutes of the previous board meeting with a resolution. The resolution is recorded in the minutes of the board meeting in which framework it is taken.	
Criteria 3.3	The Board shall have policies which specify the frequency of Board meetings (at least two per year) and define quorum (required number of Board members to pass resolutions).				X	The art. 11 of the By Laws specify the frequency of the board meetings which are foreseen at least on quarterly basis, the art. 11 also defines the quorum for resolutions.	

Standard 4	The Board acts as the organisation's governing body.						
Criteria 4.1	The organisation has a governing instrument (constitution, articles of association, rules or similar document) that is consistent with country legislation and sets out the organisation's goals, defines membership and the governance structure of the organisation.				X	The organisation By Laws constitutes the governing instrument of WW-GVC. It is compliant to the Italian legislation (it must be approved by the notary who certifies its compliance with Italian law before its ratification) and sets out the organisation's goals, defines membership and the governance structure.	
GOVERNANCE STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Criteria 4.2	The Board makes decisions in accordance with national legislation and its governance structure.				X	The Board acts in compliance with the By Laws of the Foundation and in compliance with the Italian law.	
Criteria 4.3	The Board approves plans for future activities and how they are operationalized, which are reviewed and adjusted at least midway through the duration of the plans.				X	The Board is the body in charge of approving the strategy of WW-GVC and giving advice about its operationalisation.	
Standard 5	The Board exercises fiscal oversight of the organisation, in accordance with national legislation and Board governance structure.						

Criteria 5.1	The Board approves/accepts the annual budget of the organisation, and reviews the financial statements and activities of the organisation.					The Board of Directors shall in any event meet by the month of December to examine and approve the budget and the program of activities for the following year, and by the month of April to examine and approve the final statements of account for the previous year as per art. 11 of the By Laws.	
Criteria 5.2	The Board or Audit Committee of the Board receives and reviews the annual, audited financial statement.				X	The board receives and review the annual audited financial statement.	

PROGRAMME STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard A.1	Member's programmes are child-centred and foster community empowerment through the active involvement of children, youth and families (CYF) in the planning and implementation of sustainable programmes and projects.						
Criteria A.1.1	Programmes are child-centred.				X	WeWorld-GVC programmes are mainly addressed to children, actors of change for a fairer and more inclusive world, and to their communities.	
Criteria A.1.2	Programmes demonstrate community empowerment through active involvement of children, youth and families in the planning and implementation of programmes and projects.				X	WeWorld-GVC aims at a stable involvement of its beneficiaries - individuals and communities - in all phases of implementation of its actions, from needs assessment, to implementation (and monitoring), considering this as an effective strategy in order to facilitate an appropriation, in their favour, of the project results, for the sustainability and durability of the interventions. WeWorld-GVC recognizes and applies the principle of Accountability to Affected Populations in its humanitarian aid programs and likewise draws up, within the scope of its projects, appropriate mechanisms through which the beneficiaries can submit their possible complaints and objections to the Foundation. In addition, the CPA methodology (Community Based Protection Approach) – developed by WW-GVC and applied in several WW-GVC programmes throughout the world - foresees the active involvement of the beneficiaries in all project phases, which constitutes the core of the	

						successful application of the methodology itself.
Criteria A.1.3	Programme planning, design, implementation, monitoring and evaluation stages within a project's life cycle promote and address the issue of sustainability.				X	The WeWorld-GVC Foundation intends to achieve long-lasting results. In order to ensure sustainability of the activities carried out, it aims at a steady and tangible involvement of beneficiaries, communities, local authorities, and institutional and non-institutional partners. In addition, the sustainability issue is addressed also in the projects design phase: the programmes are conceived in order to facilitate the appropriation of the results by the beneficiaries, avoiding situations of "foreign aid dependence", emergency programmes are designed to link relief, rehabilitation and development.
Standard A.2	Member gives priority to working with and through established local and national institutions and groups, encouraging their creation where they do not already exist. Cooperation between international, national and community-based organisations is promoted actively.					
Criteria A.2.1	Member gives priority to working with and through established local and national institutions and groups.				X	WeWorld-GVC recognizes and emphasizes the importance of relationships with the various key stakeholders involved in the programmes implementation. The establishment of partnerships, participation in networks and working groups are considered important means to better coordinate its actions, also ensuring their effectiveness and sustainability. WW-GVC, while maintaining its autonomy and independence, promotes and avails itself of the collaboration of Partners – International and Local NGOs, Public institutions and Civil Society Organisations.
Criteria A.2.2	Member encourages the creation of local and national institutions and groups if they do not exist.				X	WeWorld-GVC works in synergy when possible and generally supports and promotes the development, the capacity building and the activities of the Civil Society Organisations in all its programmes. Besides, WW-GVC implemented specific projects whose objective is specifically the empowerment

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Criteria A.2.3	Cooperation between international and national organisations is also encouraged.				X	<p>of the civil society organisations, the promotion of the transitional democratisation processes, as well as the participation of youth organisations in the process of policy-making, by strengthening the communication and collaboration between Civil Society Organisations (CSOs) and local institutions.</p> <p>WeWorld-GVC recognizes the importance of cooperation between NGOs –Local and International - both in the framework of development initiatives and also in the emergencies programmes. It is a paramount element that increases the coordination amongst the humanitarian/development actors thus ensuring more effectiveness in responding to beneficiaries needs and sustainability of the interventions.</p> <p>WW-GVC largely avails itself of the collaboration of Local NGOs, with also long-lasting collaboration experiences. In addition, WW-GVC moved from bilateral cooperation to international consortia, and is part of several consortia – as partner but also as Consortium Leader - composed by relevant INGOs. By working together, organisations can cover broader geographical areas and address a variety of sectoral needs, by avoiding duplications and or gaps in the response. Working together creates higher levels of communication, can improve effectiveness</p>	

						and increases learning and sharing of good practices.
Standard A.3	Partnerships will be established utilizing clearly defined, transparent and publicly stated criteria; with the capacity building of partners and community organisations a priority.					
Criteria A.3.1	Member's partnership arrangements with other organisations are based on clearly defined agreements, outlining the roles and responsibilities of each, and the expected results of the partnership.				X	When working in partnership with other Organisations, WeWorld-GVC always drafts and signs an MoU defining all the arrangements: roles and responsibility of each Partner, the budget managed by each partner, reporting and monitoring requirements, and reference to the rules to be applied and observed, as described above more in details.
Criteria A.3.2	Capacity building of partners and community organisations is member's demonstrated primary goal of partnership with these partners.				X	Capacity building of partners is for sure amongst the primary goals of the partnership, together with the increase of the effectiveness of the action and the purpose of improving coordination. Partners are encouraged to take part to workshops, coordination meetings and trainings. In addition, to be noted that WW-GVC Foundation is amongst the European Organisations taking part to Eu Aid Volunteers initiative and is certified by the European Commission as Sending Organisation. The program foresees the deployment of European Volunteers to contribute to support local organisations capacities by means of disaster preparedness, disaster risk reduction and by enhancing the link between relief, rehabilitation and development. The technical assistance and capacity building to local organisation is the core of the program.
Standard A.4	Guidelines, policies, and practices for program planning, design, implementation and evaluation consider the participation and needs of vulnerable groups, within the target community/area.					

Criteria A.4.1	Member has policies and guidelines promoting programming for vulnerable groups and cross cutting issues such as gender and human rights.				X	<p>WeWorld-GVC addresses its programmes to those identified as most vulnerable. The project purpose, in terms of sustainability of the benefits for the groups of beneficiaries and the specific action to be taken, is analysed through the consultation with the beneficiaries, assessing the related problems and possible solutions through the implementation of a Need Assessment aiming at identifying age and gender specific needs and solutions. The need assessments are conducted through a set of tools used which are community based and adopt a protection and gender mainstreaming approach aiming at identifying the needs, threats and capabilities of different age and gender groups by using questionnaires addressed to key community informants and focus groups involving women, men, children, community and religious leaders.</p> <p>By doing so, the most vulnerable groups are identified and the action designed to respond to their needs. In addition, WW-GVC, being an humanitarian INGO, is directly involved in the sectorial Clusters groups to coordinate the humanitarian action in the field, and ensure the humanitarian needs are met and the most vulnerable targeted.</p>	
PROGRAMME STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A

Criteria A.4.2	Programming for vulnerable groups is integrated into the organisation's operation at all levels and executed through programme practices, project implementation and eligibility criteria of beneficiaries.				X	Vulnerability issues are addressed at all project stages. WeWorld-GVC developed specific programme guidelines designed to ensure a common standard of quality in programmes design and implementation. The Project Implementation Manual adopted by the Organisation outlines guidelines on how to design projects, its purpose is to help especially Project Managers and their teams to run projects more efficiently and effectively, with a focus on the main points of the implementation phase of a project life cycle. The manual focuses to illustrate key concepts, issues and tools applicable to projects for a diverse donor base, from public to private funding. Project components are seen in an integrated, holistic manner, to ensure that the project meets its stated objectives and contributes to WW-GVC's vision. The components of a successful project include managing relationships with various stakeholders (project participants, partners, governments, donors, and internal stakeholders in the Country Office and headquarters), managing human resources, managing financial resources, facilitating learning, managing risks and ensuring flexibility. The Monitoring guidelines developed by WW-GVC complement the set of tools developed for ensuring quality of programmes and the proper response to beneficiaries' needs.	
Standard B.1	Member respects and fosters human rights within the framework of the U.N. Convention of the Rights of the Child and the Millennium Development Goals. Member's programmes aim to strengthen family and community systems that support child protection and well-being.						
Criteria B.1.1	Member respects and fosters human rights within the framework of the United Nations Convention of the Rights of the Child and the Millennium Development Goals.				X	WeWorld-GVC contributes with its work to pursue the achievement of the sustainable development goals, as stated in its Code Of Ethics and Conduct which also contains reference to the UN Convention on the rights of the Child. The promotion of the human rights overall is part of WW-GVC	

						strategic plan, moreover the Organisation developed a specific Child Safeguarding Policy which sets specific rules and procedures relating to the promotion of child wellbeing.	
Criteria B.1.2	Programme activities focus on promoting an understanding of child protection and well-being, and building/strengthening family and community systems to address these issues.					X	The child wellbeing is ensured and it is a central aspect in the framework of WW-GVC programmes: - The organisation adopts a Child Safeguarding Policy setting standards, rules and procedures for building and maintaining a safe environment for children; - field agents are informed and instructed on how to implement activities aiming at promoting and respecting child wellbeing; - supervision of rules is ensured at managerial level; - trainings are periodically organized to maintain staff adequately informed and trained on child protection topics.
PROGRAMME STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard B.2	Clear policies and procedures shall be designed and implemented to, minimize risk and protect children from abuse and neglect.						
Criteria B.2.1	A systematic approach exists to address issues of neglect and risk is integrated into programmes.					X	Neglect risk is addressed by the WW-GVC Child Safeguarding Policy. In the case of projects implemented by IP, or through the collaboration with IP, also Partners are asked to abide to WW-GVC Child Safeguarding Policy, unless they have a same standard of rules and procedures already in place.

Standard B.3	Programmes do not discriminate based on political, religious, cultural, gender or other discrimination.							
Criteria B.3.1	Programme planning and implementation reflects the promotion of mutually beneficial relationships among people from varied cultural, religious, gender and economic backgrounds.					X	WW-GVC does not tolerate any kind of discrimination and recognizes that all human beings have equal dignity, without distinction of sex, race, language, religion, political opinions, etc., by emphasizing how enhancement of diversity and intercultural dialogue are basic conditions for development. In providing assistance to beneficiaries, only vulnerability criteria are taken into account.	
Criteria B.3.2	Promoting a particular religious creed or political party is not conducted as part of any program funding, planning or implementation.					X	WW-GVC adopts a laic approach and is apolitical, it is independent and autonomous from interferences, interests, political, economic, religious or military connections, both public and private. The Foundation always operates independently. Programmes are designed with the only scope to provide either support for development or overcoming emergencies, and beneficiaries are targeted basing on vulnerability criteria only.	
PROGRAMME STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths		Areas and Plans to Improve/ Reasons why criteria is N/A
Standard B.4	Member creates and maintains a protective environment to enable children to participate in programme activities.							

Criteria B.4.1	Consideration is given to the issue of community safety and community groups are encouraged to value input from youth and children in meetings and programme activities.				X	Children are actively involved in the needs assessment and the other project implementation phases, together with caregivers and community focal points. The field work conducted by WW-GVC field agents foresees the involvement of children in specific focus groups sessions, and the participatory activities within the communities. In addition, the do not harm approach adopted by WW-GVC implies that a specific consideration in the activity planning must be given to child wellbeing, by also considering the potential adverse impacts/effects on the child wellbeing that may derive from an activity and that should be avoided. Awareness raising sessions also are periodically hold within the community to raise the awareness on child wellbeing issue.	
Standard C.1	Sponsored children and their families are among the principal beneficiaries of programmes, which are designed, implemented and monitored to ensure that they benefit in identifiable ways.						
Criteria C.1.1	Programme planning, design and implementation clearly targets sponsored children, families and communities with benefits to sponsored children defined.				X	<p>The programmes implemented by WW-GVC clearly outline the general and specific project objective, the n. of target beneficiaries the action is expected to reach (the indicators are updated at each project stage) and the specific description of each activity, together with its expected outputs and outcomes, as well kept up to date during the project phases. Through a detailed and accurate reporting mechanism, WW-GVC is able to monitor the achievement of the project results in favour of the involved beneficiaries. WeWorld is committed to ensure that at least 80% of revenue collected from LDS donors in one country are sent in the country itself, for implementation of the LDS program.</p> <p>The LDS projects of WW must provide the minimum requirements that can not be overlooked.</p>	

- they must provide for sponsored children among the beneficiaries;
- they must guarantee equal access to quality and inclusive education by acting on at least one of the three components identified below, namely access, prevention of early school abandonment, quality of education depending on the context and priorities;
- they must include basic education schools (BES).

The sponsored children benefit from the intervention made by the project in the same school and are followed by the focal point (project social worker). In case they stop attending school, it is necessary to understand the reasons (family relocation, change of school or drop out) and intervene accordingly. If the child has dropped out of school or if is at risk of abandonment, the project must intervene to maintain/reintegrate him/her into the basic education system (BES) through specific activities. If the child has changed school or has relocated with the family, it is necessary to have all the information to understand if he/she can remain in the program through activities in the community (for example if he/she moved to a school not covered by the intervention, but can continue to benefit from other project activities for the community) or if he/she must leave (he moved permanently with the family outside the project's area of intervention). If the sponsored children, for the reasons explained above, can no longer receive the benefits of the project, they cease to be sponsored (they are unpaired from the supporter) or 'sponsorable', thus exiting from the LDS DB.

Criteria C.1.2	Policies, procedures and systematic practices for capturing/documenting identifiable benefits to sponsored children and their families are implemented.				X	<p>WeWorld-GVC defined - by adopting Monitoring guidelines - a set of tools aimed at ensuring a proper monitoring on abroad missions and programmes on an ongoing basis.</p> <p>The guidelines are tailored to ensure a multi-level monitoring of the abundance of WW-GVC with all the appropriate provisions to ensure the most fit-for-purpose and principled action.</p> <p>Projects monitoring systems should be able to capture changes in the context that might impact on the organisation's ability to deliver aid in accordance with the humanitarian principles.</p> <p>This could include information relating to access to key operational areas and target groups, the local perception of partners, triangulation of data received from partners, incident reporting etc. Indicators that show to what extent the project is being implemented according to plan, and whether strategies to mitigate possible risks have been effective or whether mitigation gaps remain, should, where relevant, include elements relating to the humanitarian principles. WeWorld-GVC has a project monitoring and evaluation system which enables to measure its effectiveness. This system is based on the use of an Excel matrix deriving from the logical framework, prepared for the measurement of all the indicators of the single project, from the specific objective to the activities.</p> <p>To verify the effectiveness of the projects these aspects are specifically measured:</p> <ul style="list-style-type: none"> - the increase of access to school; - the reduction of early school leaving; - the level of improvement of children's learning in the supported schools. <p>Specifically, reference is made to the measurement categories identified by UNICEF in the context of child friendly</p>	
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						school, to which we refer for the definition of specific project indicators (cf. https://www.unicef.org/lif/skills/index_7260.html).		
Standard C.2	Member employs a variety of means to educate sponsors regarding their child-centred development programmes and the broader context within which those programmes are implemented.							
Criteria C.2.1	Various communications with sponsors focus on educating sponsors about child-centred development programmes in the sponsored child's community, region and country.						<p>Sponsors are kept informed about the child, and his/her the community, indeed they receive:</p> <ul style="list-style-type: none"> - information on the project and the intervention area that belong to the child sponsored; - Photos and data about the child; - Drawings by the child; - Class photo; - Evidence of mail delivery such as photos, videos, reply letter or postcard from child; - Update about the project activities and outcomes; - WeWorld newsletter; - Report on the activities carried out with the contributions collected and the financial statements. The sponsors can: - Write to the children; - ask feedback about correspondence delivery; - Visit the Projects to meet the children, always accompanied by WeWorld staff and after a screening is conducted; - Request specific information about the child (e.g. : school grade progress, school calendar details, and about the Project. 	
						X		

PROGRAMME STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Criteria C.2.2	Communication to sponsors attempts to educate them on broader development issues and community development programmes.				X	WeWorld-GVC in its communication activities /campaigns pursues not only fund raising purposes, but also the purpose to raise awareness amongst the general public on the development issues by providing a real representation of the Organisation programmes and the obstacles to development they are intended to tackle and what supporters/sponsors can actually do for contributing to the Organisation goals.	
Standard C.3		Member encourages and facilitates regular communication between sponsored children and sponsors.					
Criteria C.3.1	Procedures and guidelines are established to enable the processing of correspondence from member organisation's head office through to the field where child sponsorship programmes exist, including appropriateness of contents of communication.				X	WW-GVC adopts guidelines and specific rules to regulate the process of correspondence between field program staff and HQ staff to collect information regarding the child sponsorship programmes by establishing a defined workflow, identifying subjects involved and respective responsibilities.	
Criteria C.3.2	Child sponsorship administration focuses on providing educational opportunities and promoting the development of sponsored children through correspondence with sponsors on an on-going basis.				X	In the framework of correspondence between the Sponsor and the child, WW-GVC has appointed the staff in charge of delivering the communication to the child. Some photos as evidence of delivery are taken. Then the local staff (field agents / teacher) will help the sponsored child to write a	

						<p>short letter as response to the sponsor, if possible by adding a freehand drawing. If the child is too young, the operator or the teacher may describe a quick report on plain paper about the child's situation. It is important to make sure that when the response letter to the donor is written by another member of the family or teacher or local staff, that must be explicitly specified. The reply letter must not contain requests for additional aid and in the letter no addresses or phone numbers should appear. Once back on office premises, operators shall update DB with the date of delivery, scan the letters and / or drawings.</p>	
PROGRAMME STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard C.4	Member collects and maintains accurate child information and progress reports, including details of vital events, which is provided to sponsors in a regular and timely manner.						
Criteria C.4.1	Procedures/processes are in place to monitor and facilitate the collection of accurate child information for use in sponsor communications such as progress reports. Vital events impacting the child's participation in the programme, the status of each child and benefits received form part of this data. Particular sensitivity and priority is given to communicating the death of a sponsored child.					X	<p>WW-GVC for child sponsorship activities set procedures to regulate the exchange of information between the field and HQ regarding the child; - an IT archive is available and functioning to store the information to ensure these are securely kept; - the constant contact with IP in the field and teachers involved in the project implementation, together with an accurate monitoring system, ensure the collection of accurate information about the children involved in the projects.</p>

						Particular sensitivity is adopted to communicate the death of a child, even if the event is pretty rare.	
Criteria C.4.2	Member has created and implemented standards in terms of overall quality-regularity, timing, accuracy and appropriateness relating to correspondence and various types of communication/updates to sponsors.				X	WW-GVC developed procedures to ensure quality, regularity, timing, accuracy and appropriateness of information relating to the child and addressed to the sponsor.	
Criteria C.4.3	Member responds to donor-initiated requests for information promptly and with appropriate information.				X	Donors can write any time to the Organisation to have update on the child they sponsor, and WW-GVC personnel provide them with updated, truthful information without delays.	
PROGRAMME STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A

Standard C.5	Member is accountable to sponsors for all donations and gifts through accurate and timely reporting.						
Criteria C.5.1	Member acknowledges all donations, and ensures that donors are informed about their use.				X	WW-GVC acknowledges all donations and duly register them, Donor are informed on the use and can consult any time the financial statement of the Organisation which is available to the public.	
Standard D.1	Ongoing monitoring and evaluation of the effectiveness and impact of member's child development programmes and projects is regularly undertaken using both qualitative and quantitative methods.						
Criteria D.1.1	Organisational procedures and systems for ongoing monitoring and evaluation of programme activities, outputs, outcomes and impacts on beneficiaries are utilized to evaluate programme performance.				X	<p>Monitoring is a systematic and continuous process of collecting, analysing and documenting information that enables regular reporting on the progress of work over time. It is a basic and universal management tool for identifying the strengths and weaknesses in a project or mission. Project monitoring assists all the people involved in making timely decisions, it ensures accountability and provides the basis for evaluation and learning in a way that improves the quality of the work.</p> <p>WeWorld-GVC ensures a continuous monitoring of its activities through a specific set of tools, and reporting lines. The main monitoring tool is the Monitoring Guidelines designed to ensure a proper and principled monitoring of the department and its activity fostering the overall accountability and transparency towards internal and external stakeholders. The monitoring system is articulated and developed at different levels: a) monitoring on the single project conducted by the Project Manager; b) monitoring of the Country in which operations are implemented at regional level, c) monitoring done at HQ level, conducted by Desks, Areas Coordinators and by the Head of International Programme Department, respectively for the different areas of responsibilities.</p>	

						WW-GVC Monitoring Manual illustrates the main monitoring standards, principles and tool adopted, including specific measures to ensure monitoring and evaluation of humanitarian operations.	
Criteria D.1.2	Capacity building for partners and community representatives to enable participation, leadership and independence in monitoring and evaluation has been developed. Member should have direct contact with in-country partners enabling some influence in project outcomes if necessary.					The capacity building to partners is done continuously in the whole project cycle. Partners regularly perform monitoring for the activities under their responsibility and are encouraged to take part to coordination meetings and working groups. WW-GVC organises specific capacity building activities and trainings and supports partners with tools and methods when necessary. WW-GVC field staff ensures a constant presence in the territory and frequent contacts with project partners.	
PROGRAMME STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/Reasons why criteria is N/A
Standard D.2	A participatory approach inclusive of all relevant stakeholders will be followed to establish the goals of the evaluation process and in interpreting and reporting results.						

Criteria D.2.1	Member ensures that the voices of all stakeholders are taken into account during evaluations, and that these voices are adequately reflected in reporting and subsequent planning processes.				X	As in the project design and implementation, also in occasion of evaluation all the relevant stakeholders are duly involved.
Standard D.3	Member reports progress and results of programmes in a consistent, accurate and timely manner to donors and beneficiaries. (Refers to consistency within a member's reporting, rather than in regards to reporting of other members).					
Criteria D.3.1	Member provides regular and consistent progress reports on programme results.				X	The results of programmes are reported regularly and in a consistent way. Different level of controls are performed on the reports which are also subjected to quality review also at HQ Level. Reports are accompanied by the relevant verification sources /evidences connected to the implemented activities.
Standard E.1	Member ensures and monitors the appropriate use of resources (inputs) including human resources, technology and infrastructure at the programme level.					
Criteria E.1.1	Member has appropriate processes in place to allocate resources, and monitor their efficient use at the local level.				X	WW-GVC prepares forecast budgets whose purpose is planning the allocation of resources for the whole year. The forecast budget is prepared at department level (one forecast for each department) and approved by the Board of Directors at the end of each year (for the following year). The forecast budget is kept up to date according to the progress of expenditures. In addition, WW-GVC prepares the the planning of expenses for project activities, it is done for each project (and for each project budget line) for the whole duration of the action and the planning is updated any time it is necessary, and in any case always on quarterly basis. To monitor proper allocation and avoid the risk of a double allocation at budgeting level, dedicated tables (core budgets) are prepared (mainly for local staff, expat staff and HQ staff). The double entry bookkeeping system grants to avoid a double allocation at reporting level. Management ensures and signs-off that

						cost claims sent to donors are eligible and justified by supporting documentation, including by its Implementing Partners. Before sending the report to the donor, a set of controls is foreseen and performed at different levels. Project Manager and Administrator collaborate together in the preparation of the report, PM verifies the correct attribution and allocation of the expenses appearing in the financial report to ascertain they are coherent with the narrative report. The report both financial and narrative are then verified by the line manager at Country Level and then sent to HQ/Regional Admin Coordinators for another verification, also in term of compliance to Donors rules, before being approved and sent to the Donor.		
Standard E.2	Programmes actively and conscientiously manage risk to ensure consistent and high-quality programming.							
Criteria E.2.1	Member has in place risk management strategies to ensure that programmes achieve their objectives and are effective in benefiting those intended.						<p>WeWorld-GVC adequately assesses and addresses the risks that may affect the achievement of its objectives, the risks evaluation and analysis is a continuous process in the Organization activities, in order to always be able to deliver aid to people in need in the most suitable and efficacy way. The Managing Director oversees the internal control and risk management system and is accountable towards the Board of Directors for supervising the different risks categories. The Managing Director also evaluates the adequacy of the risk management system, by gathering the Heads of Department and consulting with them about the decisions taken /to be taken with reference to the different identified risks.</p> <p>The Heads of Department have an active role in the identification, monitoring and evaluation and risks mitigation. They are involved in the definition and in the operationalization of the risk register, they</p>	
						X		

					<p>monitor the risk level for the risks under their responsibility (a risk owner is identified for each risk category) and periodically report to the Managing Director. The main risks are identified in the risk register and further discussed in occasion of the staff meetings, during which corrective actions are analysed and adopted.</p> <p>Risks are also monitored and evaluated at field level with reference to the International Programmes Department. Risks are evaluated in relation to each Country of operation on quarterly basis by each Country Representative, who is responsible for managing the risks at country level and reporting to the Head of Regional Unit and the Head of International Programmes Department. Risks are further analysed and discussed during the management team meetings, in which framework corrective decisions are taken. The Board of Directors supervise the adequacy of the risk management process and must be informed on the main identified risks and on the remedial actions by the Managing Director. Moreover, the Supervisory Body, in its role of external Body with a function of supervision in the rules application, and consultative functions, can issue specific recommendations and suggest remedial measures with reference to specific identified risks</p>	
PROGRAMME STANDARDS	Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A

Standard F.1	A member who responds to emergencies provides an appropriate and high-quality response through clear policies and procedures, and quality control standards.						
Criteria F.1.1	Member has clearly defined criteria, policies and procedures for emergency/ crisis response.				X	<p>WW-GVC has a long lasting experience in managing emergency/crisis response projects. WW-GVC recognizes the abidance with Humanitarian Principles as a core duty and it is amongst the signatories of the Red Cross Code of Conduct. WeWorld-GVC considers that the compliance with Humanitarian Principles throughout its operations encompasses all aspects of the work and organizational environment regulating the behavior of Staff, as well as the procedures commonly used by all of the WW-GVC and Partners subjects. In this sense, WW-GVC has regulated the compliance by identifying how the Humanitarian Principles translate into operational processes and embedded specific procedures and articles into the documentation regulating all the identified processes. The WW-GVC regulating framework of compliance with the Humanitarian Principles starts from the organizations Code Of Ethics And Conduct which makes specific reference to the Principles and the Code of Conduct, and further arrays WW-GVC principles, ethics and management aspects to guarantee at all times that the Principles are coded into concrete and thematic procedural aspects. Moreover, to consider that WW-GVC has put in place a specific Policy to ensure compliance with IHL in relation to specific countries where IHL provisions apply. It includes a standard fact-checking process, as well as a Checklist of actions going through multiple-levels of approval to define that each course of action of the</p>	

					organizations abides and reinforces IHL principles. Finally, WW-GVC adopts a safety and security policy, Country security plans to ensure safety and security of its staff in the field, the set of rules aims at protecting staff also in hostile environments.
Criteria F.1.2	A member who responds to emergencies shall meet internationally recognized and current emergency response standards.				<p>WW-GVC signed the FPA with EU DG-ECHO, and complies with ECHO set of standards in delivering humanitarian aid. The abidance and compliance with humanitarian principles and standards is ensured as described above, WW-GVC, being an humanitarian NGO, adheres to the Sphere Standards with the aim to improve the quality of the interventions, increase the efficacy of humanitarian aid and strengthen the responsibility of humanitarian agencies in relation to: Local beneficiaries and authorities; Donors, Partners and personnel. Together with the Sphere Handbook's Protection Principles and minimum standards for WASH, Food Security and Nutrition, Shelter and Settlement and Health, these offer a reliable basis for humanitarian agencies making themselves accountable for their actions.</p> <p>Beside Sphere Standards, other recognised quality standards and its indicators are applied in relevant sectors and circumstances. s regards the Education in Emergency (EiE) sector, the reference indicators are those of Inter-Agency Network for Education in Emergencies. (INEE), a global, open network of non-governmental organizations, UN agencies, donors, practitioners, researchers and individuals from affected populations working together within a humanitarian and development framework to ensure the right to education. For Echo funded projects, when applicable, WeWorld-GVC applies the KOYs and KRIs and/or those defined by</p>

X

						clusters at country level and included in the Humanitarian Response Plans (HRPs) that WW-GVC actively contribute to develop (especially for UN Agencies funded actions). WW-GVC actively and regularly participates to sectorial clusters groups in the field in each Country where it operates.
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CHILD PROTECTION POLICY & CODE OF CONDUCT STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard G.1	Member has policies and principles ensuring children’s protection, and a safe and positive organization culture for all representatives at all levels of the organization.						
Criteria G.1.1	Member has a child protection policy and a code of conduct.				X	WW-GVC adopts both a Code of Ethics and Conduct (CoEC), according to Italian legislative decree 231/01 provisions, and a Child Safeguarding policy.	
Criteria G.1.2	The policy is mandatory for all organization representatives.				X	The CoEC and all WW-GVC policies are global documents applicable to all the subjects that directly or indirectly, permanently or temporarily, establish a relationship with WW-GVC for the execution of its institutional activities.	
Criteria G.1.3	The polices are translated into relevant official languages.				X	The CoEC and all WW-GVC policies are global documents applicable also to the Country offices and then they are translated into the relevant official languages.	
Standard G.2	Member has procedures for reporting, allegation, investigation, and action						
Criteria G.2.1	Reporting procedures have				X	WW-GVC adopts a whistleblowing policy and established independent channels through which any person who become aware of an offence or an irregularity in contrast with the CoEC or WW-	

	been established and they are clear and visible to all, including beneficiaries.					GVC Policies, while performing his/her activities, should report it either to a person or an authority who can effectively act at this regard.	
CHILD PROTECTION POLICY & CODE OF CONDUCT STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Criteria G.2.2	Report channels allow reporting to go through trusted focal points.				X	The report channels allow reporting to trusted focal points. The identity of any person reporting a possible irregularity is kept confidential, and according to Italian law provisions, the body in charge of receiving reports – Supervisory Body - about irregularities is an independent body, provided with full autonomy and inspectional powers.	
Criteria G.2.3	There are clear steps to follow in handling allegations, conducting investigations and taking action when policies are allegedly violated.				X	There are clear steps to follow in handling allegations: when a report is received, the Supervisory Body analyses the situation sets-up the investigation procedure. They refer to the Managing Director and to the Board to suggest the actions to be taken.	
Criteria G.2.4	Procedures show respect for the principles of confidentiality.				X	Confidentiality is a paramount principle when managing allegations of non compliance with WW-GVC Policies. WW-GVC applies the EU GDPR 2016/679 which foresees specific rules on data protection and confidentiality.	
Criteria 2.5					X	All WW-GVC Policies and procedures are aligned and compliant to Italian law provisions.	

	Procedures and actions show respect for national laws.						
CHILD PROTECTION POLICY & CODE OF CONDUCT STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard G.3	Member has procedures that are consistent with international standards of child protection						
Criteria G.3.1	Member has procedures ensuring the privacy and protection of children.				X	WW-GVC has procedures to ensure protection and privacy of children, which are detailed in WW-GVC Child Safeguarding Policy. In the Country where it operates, moreover, WW-GVC applies a specific data protection protocol to ensure specific standards of security when collecting and storing data of beneficiaries, in order to avoid their loss and /or any improper use.	
Criteria G.3.2	Member has procedures providing guidance on appropriate behavior towards children.				X	The Child Safeguarding policy adopted by WW-GVC provides a guidance (and a series of DO'S and DON'T'S) on appropriate behavior towards children, moreover it makes reference to the 6 IASC Core principles and the United Nations Convention on the Rights of the Child (CRC).	
Criteria G.3.3	The procedures are mandatory for all organization representatives.				X	The CoEC and all WW-GVC policies are global documents applicable to all the subjects that directly or indirectly, permanently or temporarily, establish a relationship with WW-GVC for the execution of its institutional activities. These procedures are mandatory also for partners and external stakeholders involved in the implementation of WW-GVC institutional activities.	

CHILD PROTECTION POLICY & CODE OF CONDUCT STANDARDS		Unable to meet, or N/A	Does not meet compliance	Meets compliance, with areas for improvement	Fully meets compliance	Strengths	Areas and Plans to Improve/ Reasons why criteria is N/A
Standard G.4	Member has procedures on the implementation of Code of Conduct						
Criteria G.4.1	Member has procedures addressing corruption and subsequent action.				X	WW-GVC adopts an Antifraud & Anticorruption policy which foresees procedures to address corruption and subsequent actions. Moreover, the AFC Manuals and procedures contain further provisions that should prevent illicit behaviors linked to corruption.	
Criteria G.4.2	Member has procedures addressing a safe working environment for all representatives and beneficiaries.				X	WW-GVC adopts a PSEAH Policy (Prevention of Sexual Exploitation, Abuse and Harassment) which details core principles, behavioural standards, preventive measures and procedures whose aim is building a safe working environment in every aspect of the organisation's operations and beyond.	
Criteria G.4.3	The procedures are mandatory for all organization representatives.				X	The CoEC and all WW-GVC policies are global documents applicable to all the subjects that directly or indirectly, permanently or temporarily, establish a relationship with WW-GVC for the execution of its institutional activities. These procedures are mandatory also for partners and external stakeholders involved in the implementation of WW-GVC institutional activities.	

