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**Child-friendly Accountability Toolbox – Module 4, p. 61**

**Template for preparing an action-training workshop**

Project staff should complete the template on the next page for each workshop. It helps staff to prepare knowledge-building, learning and realization activities.

| **Pedagogic objective****(what you want participants to know or do)** | **Desired output****(desired result of the activity)** | **Training activity** **(what is format of the session, limit the number of presentations)** | **Description of the session****(how will participants engage, create questions to stimulate discussion)** | **Tools****(what materials or tools are need, e.g., case studies, handouts, flip charts, pens, etc.)** | **Required time****(estimate how long the exercise will take)** |
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