

Proposal: Selection of Locations for future Board of Directors Meeting and CEO Forums.

Date: 25 April 2019

Action: For review and discussion at the CEO Forum on 16 May

A. CEO FORUM

1. Background

Historically, the Board of Directors and the CEO Forum meet twice a year together and each member assumes responsibility for hosting it. Usually, one meeting a year is held at the member headquarters level (e.g. Paris, France; Richmond, Virginia) and one meeting per year is held at the project country level (e.g. San Salvador, El Salvador; Yangon, Myanmar). There are considerable tasks and duties associated with hosting meetings, which can be time intensive for the host country. However, there are presumed benefits to this approach as well. Members have an opportunity to more deeply understand the work of the member host: meet their teams and local officials and visit ChildFund projects (when meeting at the field level.)

2. Proposal

At the Board of Directors meeting in Richmond it was decided that the Board of Directors will meet once a year (May) and that the **CEO Forum** will continue to meet twice a year (in May and November.)

It is proposed that the CEO Forum select a place of their choice in the world to meet on a regular basis.

The rationale is as follows:

it is predictable;

it facilitates planning;

members can budget for it appropriately;

it reduces time spent finding the right location;

it allows for an establishment of a relationship with a hotel who can provide better rates with a standing location. Early rates + better rates/services/amenities for the hotel;

members will be in a better position to book airline tickets earlier to secure more economical pricing; and

it reduces the time spent by Secretariat and CEO Co-Chairs searching out hotel locations, etc.

3. Next Steps:

CEOs are requested to come to the Dublin meeting, share feedback to this proposal (if in agreement), and suggest the best location moving forward. Previous recommendations include:

1. Bangkok, Thailand
2. San Francisco, California (USA)
3. Dubai, UAE.

Once we reach an agreement, it is recommended that the Secretariat identify a suitably priced hotel (or other lodging venue) to which we can commit moving forward.

B. Board of Directors Meeting

1. Background

The Board will need to decide on the timing and location of their next meeting. If we proceed with the Board decision taken in November 2018, the next Board of Directors meeting would take place May 2020, in Paraguay, hosted by CCFC. **(To be confirmed by CCFC.)**

Moving forward, decisions need to be made about the hosts/location for the following Board of Directors meeting in:

- May 2021,
- May 2022,
- May 2023,
- May 2024 and
- May 2025 +

Decisions need to be made as follows:

- How do we determine who will host?
- Will the meeting take place in a headquarters country or a project country?

2. Proposal

Members agree to draw slots to determine which year they will host the meeting.

Before doing so, we would eliminate names of Educo/USA/Ireland/ Canada **(tbc)** since they have hosted meetings during the course of the last two years.

If a country says: I want to host in x year members can switch with another country.

- They can make this arrangement independently by approaching the member who is already designated and working it out bilaterally.

Benefits:

- Predictable
- It provides years of advance planning and lead-time.

- Take responsibility off the Secretariat to spend time and effort to figure this out
- If you want to save money: book things out well and advance.
 - Delay on this year's decision has increased ticket prices.
- Provides us with a guideline to move forward.
- You know well in advance and if you cannot make it happen – you can renegotiation.

Many thanks to Paul Newbigging, CCFC for recommending this approach!