

Proposal: Selection of Locations for future Board of Directors Meeting and CEO Forums.

Action: For review and discussion at the CEO Forum on 16 May 2019

A. CEO FORUM

1. Background

Historically, the Board of Directors and the CEO Forum met jointly twice a year with one member assuming responsibility for hosting it. Usually, one meeting per year is held at the member headquarters level (e.g. Paris, France; Richmond, Virginia) and one meeting per year is held at the project country level (e.g. San Salvador, El Salvador; Yangon, Myanmar). There are considerable tasks and duties associated with hosting meetings, which can be time intensive for the host country. However, there are presumed benefits to this approach as well. Members have an opportunity to better understand the work of the member host, meet their teams and local officials and visit ChildFund projects (when meeting at the field level.)

2. Proposal

At the Board of Directors meeting in Richmond (November 2018) it was decided that the **Board of Directors** will meet once a year only (May) and the **CEO Forum** will continue to meet twice a year (in May and November respectively.)

It is proposed that the CEOs select a regular, permanent location for their CEO Forum only meetings.

3. Benefits

- Predictable
- Facilitates planning
- Members can budget for it appropriately
- Reduces time spent finding the right location
- Allows for an establishment of a relationship with a hotel who can provide better rates within a standing location. Early rates = better rates/services/amenities for the hotel
- Members in a better position to book airline tickets earlier to secure more economical pricing
- Reduces the time spent by Secretariat and CEO Co-Chairs searching out hotel locations, etc.

4. Next Steps:

CEOs are requested to come to the Dublin meeting, share feedback to this proposal (if in agreement), and suggest the best location moving forward. Previous recommendations include:

- Bangkok, Thailand
- San Francisco, California (USA)
- Dubai, UAE.

Once we reach an agreement, it is recommended that the Secretariat identify a suitably priced hotel (or other lodging venue) to which we can commit moving forward.

B. Board of Directors Meeting

1. Background

The Board will need to decide on the timing and location of their next meeting. If we proceed with the Board decision taken in November 2018, the next Board of Directors meeting would take place in Paraguay in May 2020 hosted by CCFC. **(To be confirmed by CCFC.)**

Moving forward, decisions need to be made about the hosts/location for the following Board of Directors meeting in:

- May 2021,
- May 2022,
- May 2023,
- May 2024 and
- May 2025 +

2. Proposal & Next Steps

Members agree to draw slots to determine which year they will host the meeting.

Before doing so, we would eliminate Educo/USA/Ireland/ Canada **(tbc)** since they have hosted meetings during the course of the last two years.

If a member says: I want to host in a specific year, members can switch with another country.

- They can make this arrangement independently by approaching the member who is already designated and work it out bilaterally.

3. Benefits:

- Predictable
- It provides years of advance planning and lead-time.
- Minimizes the time and effort of the Board and Secretariat in figuring this out.
- If you want to save money: book things out well and advance.
 - Delay on this year's decision has increased ticket prices.
- Provides us with a guideline to move forward.
- If you know well in advance that you cannot make it happen – you can renegotiate.

Many thanks to Paul Newbigging, CCFC for recommending this approach!