
Date : March 28, 2018
From : Monica Pham Thi Lua – Assistant Front Office Manager.
Tel : (84 24) 3829 3829 Fax: (84 24) 3715 3730.
Address : 76 Yen Phu Street, Tay Ho District, Hanoi, Vietnam.

To : Nguyễn Phương Liên
Contact : LienNP@childfund.org.vn
Company : CHILDFUND VIETNAM
Subject : CONFIRMATION OF ROOM RESERVATION

Dear Ms. Lien,

Thank you for choosing our hotel. We are pleased to confirm your reservation with details as follow:

Guest's Name	Check-in date	Check-out date	Room Type
48 rooms (as per attached rooming list)	From 5 th Apr 2018	To 21 st Apr 2018	Superior city view

Billing Instruction: Room charges will be settled by ChildFund. Incidental charges to guest' account.

Room reservation is inclusive of:

- * Complimentary buffet breakfast at Tivoli café (6am to 10am)
- * Complimentary tea/coffee sachets (2 sachets per day)
- * Complimentary 02 bottles of drinking water per day
- * Internet LAN cable and WIFI
- * Gymnasium/ steam/ sauna/ Jacuzzi and swimming pool
- * 50 international cable-tv channels in room

Note the Terms & Conditions:

1. Hotel check-in time after 2pm, check-out before 12noon. Early check in or late checkout kindly inform us to know availability and additional fee.
2. Amendment or cancellation notice must be advised and received by hotel reservation via email at least before 1Apr 2018 or one night cancellation fee will be charged.
3. In event of a no-show or late cancelation (48 hours prior to guests' arrival date), a full booking cancellation fee equivalent to number of rooms will be charged.

We look forward to welcoming your guest here soon and please do not hesitate to contact us should you require any assistance. Have a pleasant and enjoyable stay with us.

Yours sincerely,
Confirmed by

Signed
Monica Pham Thi Lua

PARTICIPANT LIST FOR ACCOMMODATION BOOKING

No	Full name	Passport no.	Accommodation Booking			
			Call 1		Call 2	
			Check-in	Check-out	Check-in	Check-out
	ATF/APC meetings					
1	Sung Ho Lee	M82466843	06/04/2018	10/04/2018		
2	Na Young Kim	M16128726	06/04/2018	10/04/2018		
3	Erin Rose Kennedy	478505649	05/04/2018	12/04/2018		
4	Philippa Jane Nicholson	LH325826	06/04/2018	09/04/2018		
5	Catherine Lalonde	HP939788	06/04/2018	12/04/2018	13/04/2018	14/04/2018
6	Pil Young Lee	M84935267	08/04/2018	12/04/2018		
7	Myongsin Lee	M12415321	08/04/2018	12/04/2018		
8	Lauren Amanda Caleo	PA8623327	08/04/2018	12/04/2018		
9	Sarah Joan Stevenson	GK541255	05/04/2018	12/04/2018	13/04/2018	14/04/2018
10	Paulus Frederikus Maria Bode	BU3C38FR7	07/04/2018	12/04/2018	13/04/2018	14/04/2018
11	Nana Hosoi	TK2266190	08/04/2018	12/04/2018	13/04/2018	14/04/2018
12	Martina Hibell	86962669	08/04/2018	12/04/2018	13/04/2018	14/04/2018
13	Yukiko Yamada (Morovic)	TZ1150583	08/04/2018	12/04/2018	13/04/2018	15/04/2018
14	Vanessa Quintero Mena	14DT21091	08/04/2018	12/04/2018	13/04/2018	15/04/2018
15	Shona Kathleen Jennings	LK692107	06/04/2018	12/04/2018	13/04/2018	18/04/2018
16	Margaret Mary Sheehan	E4078786	07/04/2018	12/04/2018	13/04/2018	18/04/2018
17	Katherine Anne Ronberg	458700482	05/04/2018	12/04/2018	13/04/2018	14/04/2018
18	Macarena Quintanilla Cespedes	AAD753347	06/04/2018	11/04/2018		
19	Maggie Menghua Zeng	HP018605	06/04/2018	12/04/2018	13/04/2018	15/04/2018
20	Clodagh Byrne	PD9494905	08/04/2018	12/04/2018	13/04/2018	14/04/2018
21	Anette Sandström	93392963	07/04/2018	12/04/2018	13/04/2018	21/04/2018
22	Larissa Tuohy	PA2591205	06/04/2018	12/04/2018		
	CMC meeting					
23	Robert Gordon Doole	511037700	06/04/2018	12/04/2018		
24	Corbin Mark Andrews	HK905012	08/04/2018	12/04/2018	13/04/2018	14/04/2018

25	Marco Antonio Hernandez Cortes	G04785217	05/04/2018 (double room)	14/04/2018		
26	Agueda Pacheco de Melo Barreto	FK567190	06/04/2018	12/04/2018	13/04/2018	15/04/2018
27	Sonia Irene Bozzi	452108982	06/04/2018 (double room)	14/04/2018		
28	Yuka Kanamaru	TK9952573	08/04/2018	12/04/2018		
29	Diana Quick Groh	522960098	05/04/2018	12/04/2018	13/04/2018	14/04/2018
30	Floriane Rosine Hubert	14DT49987	08/04/2018	12/04/2018	13/04/2018	15/04/2018
31	SinHyouk Im	M11586559	08/04/2018	12/04/2018		
32	Yoonmi Jung	M03052006	08/04/2018	12/04/2018		
33	Gerson Pacheco	FR479840	08/04/2018 (double room)	19/04/2018		
34	Susanne Gisela Maria Melms	89565716	07/04/2018	12/04/2018	13/04/2018	14/04/2018
35	Johanne Sarah Tallec	16CR84855	08/04/2018	12/04/2018	13/04/2018	15/04/2018
36	Antje Becker	C89H874TP	08/04/2018	12/04/2018	13/04/2018	15/04/2018
37	Karen Lee Foard	N1019413	07/04/2018	12/04/2018	13/04/2018	15/04/2018
38	Kanchada Piriyarangsan	AA4252662	08/04/2018	11/04/2018		
39	Bancha Jenpiyapong	AA9906267	08/04/2018	11/04/2018		
40	Pauline Marie Elise Mayer	C1V5RXMRM	07/04/2018	12/04/2018		
41	Diana Berneen Mason	PE0375129	06/04/2018	12/04/2018		
42	Elena Alliloueva	530453176	08/04/2018	12/04/2018		
43	Leanne Judith Tiscornia	LH254954	06/04/2018	12/04/2018	13/04/2018	19/04/2018
44	Sandra G Upeslasis	HM168764	08/04/2018	12/04/2018		
45	Elodia Gimenez Jose	PAF829236	08/04/2018	12/04/2018	13/04/2018	16/04/2018
46	Neelam Makhijani	534781022	08/04/2018	11/04/2018		
47	Nirmala Rani Alphonse	Z2791092	08/04/2018	11/04/2018	To be confirmed	
48	Christopher John Mastaglio	551702154	07/04/2018	12/04/2018		