

**CEO Forum**

**13 – 15 November 2018**

**Richmond, VA, USA**

**Agenda (Draft 2)**

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| **ChildFund International**  2821 Emerywood Parkway Richmond, VA |

**Day 1:**

**Tuesday, 13 November 2018 (08:00 – 10:00)**

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| Agenda item | **Welcome and introductions** |
| Time | **08:00 – 08:05** |
| Issue(s) |  |
| Presenter(s) | * Joern Ziegler, CEO, ChildFund Deutschland, CEO Forum Co-chair * Anne Goddard, CEO, ChildFund International |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **ChildFund Alliance video (6.5 minutes)** |
| Time | **08:05 – 08:12** |
| Issue(s) |  |
| Presenter(s) | * Meg |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Review of major decisions from Brussels meeting, May 2018** |
| Time | **08:12 – 08:25** |
| Issue(s) |  |
| Presenter(s) | * Joern Ziegler and Meg Gardinier, Secretary General |
| Purpose |  |
| Information/ support | May meeting minutes. |
| Discussion points | To be filled in at meeting |

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| Agenda item | **Introducing new CEOs** |
| Time | **08:25 – 08:30** |
| Issue(s) | * Comments from Kevin Hyland, CEO, ChildFund Ireland |
| Presenter(s) | * Joern Ziegler |
| Purpose |  |
| Discussion points | To be filled in at meeting |

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| Agenda item | **Cultivating relationships for growth** |
| Time | **08:30 – 09:00** |
| Issue(s) | * Comments from Mr. Tong, Beijing Children’s Law & Research Center (China). <https://sites.google.com/a/chinapilaw.org/bclarc/about-us> |
| Presenter(s) | * Nigel Spence, CEO, ChildFund Australia |
| Purpose |  |
| Actions/Expected Outcomes |  |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Update on CEO Futures Task Force** |
| Time | **09:00 – 09:15** |
| Issue(s) |  |
| Presenter(s) | * Joern Ziegler; Patrick Canagasingham, CEO, CCFC; Anne Goddard, President and CEO, ChildFund International; Sungho Lee, ChildFund Korea[[1]](#footnote-1) |
| Purpose | * Recommendations for CEOs |
| Actions/Expected Outcomes |  |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Empowering Southern voices** |
| Time | **09:15 – 09:45** |
| Issue(s) | Update on Global Governance Lab  Introduction to African Child Policy Forum |
| Presenter(s) | * Patrick Canagasingham, CEO, CCFC |
| Purpose | * Report on International Civil Society Center meeting |
| Actions/Expected Outcomes |  |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Review of major decisions for Board approval** |
| Time | **09:45 – 10:00** |
| Issue(s) |  |
| Presenter(s) | * Joern Ziegler; Meg Gardinier |
| Purpose | * Review and summarize key decisions/highlights for Board meeting on 14 Nov.  1. ChildFund Alliance audit, FY 18  (Meg) 2. Recommendations from CEO Futures Task Force |
| Actions/Expected Outcomes | Joern to submit verbal report to Board with recommendations. |
| Information/ support | **TBD** |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Adjournment** |
| Time | **10:00** |

**10:15 – 17:00: Joint CEO-Board Meeting on Governance + Review**

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**Wednesday, 14 November 2018**

Alice Albright, head of Global Partnership on Education (CEOs/Board) (TBC)

CEOs who are board members: **Board meeting**

All other CEOs: **CEO learning day**

09:00 – 12:00 Option for CEOs to present on matters of interest

15:00 – 17:00 Session with country directors

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**Day 2: Thursday, 15 November 2018 (8:00 – 16:00)**

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| Agenda item | **Welcome and review of day’s agenda** |
| Time | **08:00 – 08:05** |
| Presenter(s) | * Joern Ziegler, CEO, ChildFund Deutschland, CEO Forum Co-chair |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Review of decisions & next steps: Joint Board and CEO Forum meeting (13 November) and Board meeting (14 November)** |
| Time | **08:05 – 8:50** |
| Issue(s) | * Report back from joint Board & CEO meeting and Board meeting |
| Presenter(s) | * Board designee |
| Purpose |  |
| Actions/Expected Outcomes | * Board designee will provide summary of joint Board & CEO Forum meeting and update the CEOs on key Board deliberations. |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Updates on Alliance Member-led initiatives** |
| Time | **08:50 – 09:20** |
| Issue(s) | * 1. Educo response to the Rohingya crisis * 2. ChildFund Ireland proposal on trafficking and sexual exploitation |
| Presenter(s) | * 1. Jose M. Faura, CEO, Educo * 2. Kevin Hyland, CEO, ChildFund Ireland |
| Purpose |  |
| Actions/Expected Outcomes |  |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Updates on Secretariat-led initiatives** |
| Time | **09:20 – 10:00** |
| Issue(s) | * Update, review & discussion |
| Presenter(s) | * Secretary General, Advocacy and Policy Advisor, EUO Director, Paul Bode (invited), Yukiko Yamada (on phone) |
| Purpose | * Based on review of the PPT deck on Secretariat-led activities for the period 1 June to 30 September, CEOs can engage in a discussion with focal points on key initiatives, including funding trends and innovative sources of funding from the EUO. |
| Actions/Expected Outcomes | * Decisions on issues raised in the deck. |
| Information/ support | * Secretariat update PowerPoint deck |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Report: Membership Growth Sub-Committee** |
| Time | **10:00 – 10:15** |
| Issue(s) | * Update**, r**eview & discussion:Membership growth * Review of membership growth strategy |
| Presenter(s) | * Kats Takeda, CEO, ChildFund Japan; Nigel Spence; Joelle Sicamois, CEO, Un Enfant par la Main[[2]](#footnote-2) * Meg Gardinier (strategy) |
| Purpose | * Discussion on next steps, based on work of membership growth working group * Discussion on strategy |
| Actions/Expected Outcomes | * Inform this strategic priority |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Break** |
| Time | **15 minutes– 10:15- 10:30** |

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| Agenda item | **Communications and related updates** |
| Time | **10:30 – 12:15** |
| Issue(s) | * World Rugby Partnership – Nigel Spence * Small Voices, Big Dreams, 2019 – Jose Faura Proposed – launch of SVBD during the May 2019 CEO Forum, Dublin * Follow-up on Marketing & Branding Discussion (May 2018 – Brussels)   + Updates from:   Anne Goddard, ChildFund International  All other members   * Review of Unique Value Proposition (UVP) surveys – Joern |
| Presenter(s) | * See above |
| Purpose |  |
| Actions/Expected Outcomes |  |
| Information/ support | Small Voices, Big Dreams – Jose Faura summary for CEOs; UVP survey results |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Lunch** |
| Time | **12:15 – 13:00** |

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| Agenda item | **Keeping Children Safe** |
| Time | **13:00 – 13:45** |
| Issue(s) |  |
| Presenter(s) | * Maryam Ehsani, Child Safeguarding Network manager (by phone) |
| Purpose | * Update on benefits for ChildFund Alliance members * Additional services offered for interested members |
| Actions/Expected Outcomes |  |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Alliance Committee, Task Force and Other Reports** |
| Time | **13:45 – 14:45** |
| Issue(s) | * Reports from Alliance Committees  1. Alliance Program Committee 2. Communications & Marketing Committee 3. Advocacy Task Force 4. Grant Support Committee 5. Generation Unlimited |
| Presenter(s) | 1. Margaret Sheehan 2. Robert Doole 3. Erin Kennedy and Sungho Lee 4. Craig Stein 5. Shelby French |
| Purpose | Chairs of Committees/Task Force members to brief CEOs on major outcomes for Committee and Task Force activities since May 2018 |
| Actions/Expected Outcomes | CEOs to provide any feedback and guidance necessary for future Committee outputs |
| Information/ support | Reports from the APC, CMC, Generation Unlimited |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **Break** |
| Time | **14:45 – 15:00** |

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| Agenda item | **Future CEO Forums** |
| Time | **15:00 – 15:10** |
| Issue(s) | * Location for future CEO Forum(s) |
| Presenter(s) | * Kevin Hyland |
| Purpose |  |
| Actions/Expected Outcomes |  |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **All other business** |
| Time | **15:10 – 15:25** |
| Issue(s) | * Any other business |
| Presenter(s) | * CEOs & Secretariat |
| Purpose | * Resolve outstanding issues or identify further issues for action at the next CEO Forum (May 2019) |
| Actions/Expected Outcomes |  |
| Information/ support |  |
| Discussion points | * To be filled in at meeting |

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| Agenda item | **CEO in-camera session** |
| Time | **15:25 – 16:00** |

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| Agenda item | **Adjournment** |
| Time | **16:00** |
| Issue(s) | * Conclusion and adjournment |
| Presenter(s) | * Joern and Meg |

1. Please note: we need a volunteer(s) to update the CEO Forum about the Futures Task Force meeting. [↑](#footnote-ref-1)
2. Please note: we need a volunteer(s) to update the CEO Forum about the Membership Strengthening Committee. [↑](#footnote-ref-2)