

**CEO Forum**

**13 – 15 November 2018**

**Richmond, VA, USA**

 **Agenda (Draft 2)**

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| **ChildFund International** 2821 Emerywood ParkwayRichmond, VA |

**Day 1:**

**Tuesday, 13 November 2018 (08:00 – 10:00)**

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| Agenda item  | **Welcome and introductions** |
| Time | **08:00 – 08:05** |
| Issue(s) |  |
| Presenter(s) | * Joern Ziegler, CEO, ChildFund Deutschland, CEO Forum Co-chair
* Anne Goddard, CEO, ChildFund International
 |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **ChildFund Alliance video (6.5 minutes)** |
| Time | **08:05 – 08:12** |
| Issue(s) |  |
| Presenter(s) | * Meg
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| Discussion points | * To be filled in at meeting
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| Agenda item  | **Review of major decisions from Brussels meeting, May 2018** |
| Time | **08:12 – 08:25** |
| Issue(s) | *
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| Presenter(s) | * Joern Ziegler and Meg Gardinier, Secretary General
 |
| Purpose |   |
| Information/support | May meeting minutes.  |
| Discussion points | To be filled in at meeting |

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| Agenda item  | **Introducing new CEOs** |
| Time |  **08:25 – 08:30** |
| Issue(s) | * Comments from Kevin Hyland, CEO, ChildFund Ireland
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| Presenter(s) | * Joern Ziegler
 |
| Purpose |  |
| Discussion points | To be filled in at meeting |

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| Agenda item  | **Cultivating relationships for growth** |
| Time |  **08:30 – 09:00**  |
| Issue(s) | * Comments from Mr. Tong, Beijing Children’s Law & Research Center (China). <https://sites.google.com/a/chinapilaw.org/bclarc/about-us>
 |
| Presenter(s) | * Nigel Spence, CEO, ChildFund Australia
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| Purpose |  |
| Actions/Expected Outcomes |  |
| Information/support |  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Update on CEO Futures Task Force**  |
| Time | **09:00 – 09:15**  |
| Issue(s) |  |
| Presenter(s) | * Joern Ziegler; Patrick Canagasingham, CEO, CCFC; Anne Goddard, President and CEO, ChildFund International; Sungho Lee, ChildFund Korea[[1]](#footnote-1)
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| Purpose | * Recommendations for CEOs
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| Actions/Expected Outcomes |  |
| Information/support |  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Empowering Southern voices** |
| Time | **09:15 – 09:45** |
| Issue(s) | Update on Global Governance LabIntroduction to African Child Policy Forum |
| Presenter(s) | * Patrick Canagasingham, CEO, CCFC
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| Purpose | * Report on International Civil Society Center meeting
 |
| Actions/Expected Outcomes |  |
| Information/support |  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Review of major decisions for Board approval**  |
| Time | **09:45 – 10:00** |
| Issue(s) |  |
| Presenter(s) | * Joern Ziegler; Meg Gardinier
 |
| Purpose | * Review and summarize key decisions/highlights for Board meeting on 14 Nov.
1. ChildFund Alliance audit, FY 18  (Meg)
2. Recommendations from CEO Futures Task Force
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| Actions/Expected Outcomes | Joern to submit verbal report to Board with recommendations. |
| Information/support | **TBD** |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Adjournment** |
| Time | **10:00** |

**10:15 – 17:00: Joint CEO-Board Meeting on Governance + Review**

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**Wednesday, 14 November 2018**

Alice Albright, head of Global Partnership on Education (CEOs/Board) (TBC)

CEOs who are board members: **Board meeting**

All other CEOs: **CEO learning day**

09:00 – 12:00 Option for CEOs to present on matters of interest

15:00 – 17:00 Session with country directors

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**Day 2: Thursday, 15 November 2018 (8:00 – 16:00)**

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| Agenda item  | **Welcome and review of day’s agenda** |
| Time | **08:00 – 08:05** |
| Presenter(s) | * Joern Ziegler, CEO, ChildFund Deutschland, CEO Forum Co-chair
 |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Review of decisions & next steps: Joint Board and CEO Forum meeting (13 November) and Board meeting (14 November)** |
| Time | **08:05 – 8:50** |
| Issue(s) | * Report back from joint Board & CEO meeting and Board meeting
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| Presenter(s) | * Board designee
 |
| Purpose |  |
| Actions/Expected Outcomes | * Board designee will provide summary of joint Board & CEO Forum meeting and update the CEOs on key Board deliberations.
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| Information/support |  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Updates on Alliance Member-led initiatives** |
| Time | **08:50 – 09:20** |
| Issue(s) | * 1. Educo response to the Rohingya crisis
* 2. ChildFund Ireland proposal on trafficking and sexual exploitation
 |
| Presenter(s) | * 1. Jose M. Faura, CEO, Educo
* 2. Kevin Hyland, CEO, ChildFund Ireland
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| Purpose |  |
| Actions/Expected Outcomes |  |
| Information/support | *
 |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Updates on Secretariat-led initiatives** |
| Time | **09:20 – 10:00** |
| Issue(s) | * Update, review & discussion
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| Presenter(s) | * Secretary General, Advocacy and Policy Advisor, EUO Director, Paul Bode (invited), Yukiko Yamada (on phone)
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| Purpose | * Based on review of the PPT deck on Secretariat-led activities for the period 1 June to 30 September, CEOs can engage in a discussion with focal points on key initiatives, including funding trends and innovative sources of funding from the EUO.
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| Actions/Expected Outcomes | * Decisions on issues raised in the deck.
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| Information/support | * Secretariat update PowerPoint deck
 |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Report: Membership Growth Sub-Committee** |
| Time |  **10:00 – 10:15** |
| Issue(s) | * Update**, r**eview & discussion:Membership growth
* Review of membership growth strategy
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| Presenter(s) | * Kats Takeda, CEO, ChildFund Japan; Nigel Spence; Joelle Sicamois, CEO, Un Enfant par la Main[[2]](#footnote-2)
* Meg Gardinier (strategy)
 |
| Purpose | * Discussion on next steps, based on work of membership growth working group
* Discussion on strategy
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| Actions/Expected Outcomes | * Inform this strategic priority
 |
| Information/support |  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Break** |
| Time | **15 minutes– 10:15- 10:30** |

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| Agenda item  | **Communications and related updates**  |
| Time | **10:30 – 12:15** |
| Issue(s) | * World Rugby Partnership – Nigel Spence
* Small Voices, Big Dreams, 2019 – Jose FauraProposed – launch of SVBD during the May 2019 CEO Forum, Dublin
* Follow-up on Marketing & Branding Discussion (May 2018 – Brussels)
	+ Updates from:

 Anne Goddard, ChildFund International All other members* Review of Unique Value Proposition (UVP) surveys – Joern
 |
| Presenter(s) | * See above
 |
| Purpose |  |
| Actions/Expected Outcomes |  |
| Information/support | Small Voices, Big Dreams – Jose Faura summary for CEOs; UVP survey results  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Lunch** |
| Time | **12:15 – 13:00**  |

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| Agenda item  | **Keeping Children Safe** |
| Time |  **13:00 – 13:45** |
| Issue(s) |  |
| Presenter(s) | * Maryam Ehsani, Child Safeguarding Network manager (by phone)
 |
| Purpose | * Update on benefits for ChildFund Alliance members
* Additional services offered for interested members
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| Actions/Expected Outcomes |  |
| Information/support |  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Alliance Committee, Task Force and Other Reports** |
| Time | **13:45 – 14:45** |
| Issue(s) | * Reports from Alliance Committees
1. Alliance Program Committee
2. Communications & Marketing Committee
3. Advocacy Task Force
4. Grant Support Committee
5. Generation Unlimited
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| Presenter(s) | 1. Margaret Sheehan
2. Robert Doole
3. Erin Kennedy and Sungho Lee
4. Craig Stein
5. Shelby French
 |
| Purpose | Chairs of Committees/Task Force members to brief CEOs on major outcomes for Committee and Task Force activities since May 2018 |
| Actions/Expected Outcomes | CEOs to provide any feedback and guidance necessary for future Committee outputs |
| Information/support | Reports from the APC, CMC, Generation Unlimited |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **Break** |
| Time | **14:45 – 15:00** |

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| Agenda item  | **Future CEO Forums** |
| Time | **15:00 – 15:10** |
| Issue(s) | * Location for future CEO Forum(s)
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| Presenter(s) | * Kevin Hyland
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| Purpose |  |
| Actions/Expected Outcomes |  |
| Information/support |  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **All other business** |
| Time | **15:10 – 15:25** |
| Issue(s) | * Any other business
 |
| Presenter(s) | * CEOs & Secretariat
 |
| Purpose | * Resolve outstanding issues or identify further issues for action at the next CEO Forum (May 2019)
 |
| Actions/Expected Outcomes |  |
| Information/support |  |
| Discussion points | * To be filled in at meeting
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| Agenda item  | **CEO in-camera session** |
| Time | **15:25 – 16:00** |

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| Agenda item  | **Adjournment**  |
| Time | **16:00** |
| Issue(s) | * Conclusion and adjournment
 |
| Presenter(s) | * Joern and Meg
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1. Please note: we need a volunteer(s) to update the CEO Forum about the Futures Task Force meeting. [↑](#footnote-ref-1)
2. Please note: we need a volunteer(s) to update the CEO Forum about the Membership Strengthening Committee. [↑](#footnote-ref-2)