

**ChildFund International
Humanitarian Situation Report 17
COVID-19 – Ecuador
Jul 8, 2020**

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March 17, 2020- Jul 8, 2020

Part 1: The Overall Situation

ECUADOR

Total Number of COVID-19 Cases Reported	Number of Deaths	Number of Cases Recuperated
63.245	4.873	29.071
SOURCE: https://www.arcgis.com/apps/opsdashboard/index.html#/bda7594740fd40299423467b48e9ecf6		

ChildFund-supported areas (Provide only if you have reliable data on this. You can report on a consolidated basis or by program state/region/province/etc. if you have this detail.)

Geographical area (country or state/region/province)	Total Number of COVID19 Cases Reported	Number of Deaths	Number of Cases Recuperated
Carchi	382	19	No available information
Imbabura	739	45	No available information
Pichincha	9.191	563	No available information
Cotopaxi	1.285	131	No available information
Tungurahua	1.301	127	No available information
SOURCE: https://www.gestionderiesgos.gob.ec/wp-content/uploads/2020/03/Informe-de-Situaci%C3%B3n-No024-Casos-Coronavirus-Ecuador-31032020.pdf			

The most affected province in Ecuador is Guayas located on the coast of the country. This province has 29,8% of the cases however all the provinces are facing community transmission stage. Pichincha province, where the capital and country office are located, is the second province with the highest number of cases, 16,9% of the cases in the country. Ecuador is in a national emergency; Ecuadorian president decree a new state of emergency for 60 days since June 15. Healthy system is collapsed, and UCI units don't have beds available in almost all the Ecuador provinces.

Ecuador National Government has designed a strategy to control community transmission and prevent healthy services collapse. The strategy includes among others the following actions (They can vary according to decisions made by local governments).

- Mandatory quarantine and restrictions on internal and external mobility including border closure
- Public services closure except health, safety and risk services. Since may 2020, justice services opened in some places in the country.

- Face to Face working hours suspension except health, agriculture, livestock and animal care industry.
- Trade suspension except businesses to acquire food, medicine, animal feed, financial services, exportations and telecommunications
- Restaurant and coffee shops are suspended, except for home deliveries.
- Ecuadorian Government ask the Humanitarian Country Team to activate.
- National and local government support low-income families with cash transfer and food kit deliveries initiatives
- On April 10, the Ministry of Energy and Non-Renewable Natural Resources confirmed that Ecuador has declared force majeure on its oil exports due to the rupture of the two pipelines that transport national crude. Since may Ecuador restart oil exportation.
- Since Monday May 4, government will implement traffic light restrictions according to territories affectation. Traffic lights are local government decisions and restriction will depend on the traffic lights of each territory. Since may 4, all local governments decided to be on red lights. Until may 13, 11 municipalities changed to yellow light and one to green light. (Ecuador has 221 municipalities). Until June 3, 72 municipalities are in yellow light, some of them in ChildFund territories. Until June 8, 101 municipalities are in yellow light and 2 in green one. Until June 17, 143 municipalities are in yellow light. Until June 24, 177 municipalities are in yellow lights and 3 more in green one. Until July 8, 191 municipalities are in yellow light and 9 in green one. Yellow light measures includes: Telework as a priority however organizations can resume face-to-face work with up to 50% of their staff at the same time. Public workers return to face to face work excepting people in vulnerable conditions or people that take care children or older adults. The organization of shifts is empowered to avoid crowds. All activities must have protocols and mechanisms for monitoring symptoms for their employees and clients. Curfew from 11:00 p.m. to 5:00 am with exception of Quito that began the curfew at 9.00 pm. Mobility restriction however Urban and inter-parish transportation is authorized. The stores can open to sell products using delivery. Municipalities in yellow light can open theaters and cinemas and allow activities where less that 25 persona participate, this measures don't apply for Quito.
- Ecuador government approved a humanitarian law related to reducing working hours and wages proportionally to hours worked, for up to two years, and with the option of renewing for up to two more years.
- According to official calculations, because of the crisis caused by the Covid-19, almost 508,000 people in Ecuador could be left without work and another 233,000 enter informality.
- Government announce new economic measures because of Covid 19 crisis and the economic crisis related to oil cost decrease: almost every public worker will work only 6 hours with the respective salary reductions, liberalization of gasoline price, public investment reduction, between others.

Part 2: The Situation in Areas Where ChildFund Works

Partner Organization (Use Salesforce identifying code/name.)	# of Enrolled and Sponsored Children		COVID19 Cases Reported in ChildFund Communities (Y/N/Unknown) Provide number if available.	Number of Enrolled Children Reported with COVID19 (If available.)	Number of enrolled children diseased as result of COVID19
	Sponsored	Enrolled			
FEDACC 1314	2711	3472	21	0	No available information
FOCI 477	2522	2927	26	0	No available information
FONAP 1309	2055	2151	221	0	No available information
FENPIDEC 4063	2786	3447	25	0	No available information
CACTU 2679 y 4068	4407	5525	25	0	No available information

Source: <https://coe-pichincha.senescyt.gob.ec/>
https://twitter.com/Salud_Ec/status/1268319970250960896/photo/3 - Infografía 97

Child deaths: List any sponsored child (with Partner organization and child ID from salesforce) diseased as a result of COVID19. (Note: These need to be reported immediately following the regular sponsorship protocols.)

Partner Organization (Use Salesforce identifying code/name.)	What is the status of the program/sponsorship processes (operational/suspended)?					
	Program Implementation	CVS	M&E Level 2	Enrollment /Disaffiliation	Sponsorship Communication	DFC
FEDACC 1314	Suspended	Suspended	Suspended	Enrollment Suspended / Disaffiliation Operational / RAM operational	Operational	Operational
FOCI 477	Suspended	Suspended	Suspended	Enrollment Suspended / Disaffiliation Operational / RAM operational	Operational	Partially Operational

FONAP 1309	Suspended	Suspended	Suspended	Enrollment Suspended / Disaffiliation Operational / RAM operational	Operational	Partially Operational
FENPIDEC 4063	Suspended	Suspended	Suspended	Enrollment Suspended / Disaffiliation Operational / RAM operational	Operational	Operational
CACTU 2679 y 4068	Suspended	Suspended	Suspended	Enrollment Suspended Disaffiliation Operational /RAM operational	Operational	Operational

Note: As a global measure, all sponsor visits have been suspended.

The National Government ordered the suspension of classes in the schools and the opening of digital platforms. School remains closed.

Child Protection Issues:

Affecting the Right to Education. several children and adolescents are not familiar with those platforms. Online education has not been a topic of work in schools.

Internet risks: Linked to the previous topic, in the absence of digital education, girls, boys and adolescents are exposed to inappropriate messages in the use of social networks.

Affecting the Right to Health: the elderly population or adults with pre-existing diseases are considered a high-risk group. However, children and adolescents living in conditions of poverty and extreme poverty and who are malnourished may be populations at high risk for the coronavirus.

Child labor: Girls, boys and adolescents are at risk of being exposed to high levels of child labor in their families in the absence of access to educational regulatory processes or the proper use of free time. Reducing the economic activity of families can increase this risk.

Affecting the Right to Healthy Food: Affecting the right to healthy food. Due to declining families' income and limited access to food, children and adolescents are affected their right to healthy food, especially in the first life stage, nursing children and pregnant women.

Affecting the right to protection against violence: confinement, loss of livelihoods, lack of food and economic resources begin to cause situations of domestic violence in some families.

Affecting psychological health: Due to the loss of caregivers and other family members, children are emotionally affected.

Unlike other emergency contexts, in the current scenario there is a risk of having insufficient data to provide specific support.

Part 3: ChildFund's Response

3.a. Overall

- CO has activated the **DRR Team effective** March 16 to managing the response leading by Country Office Director.
- On March 17, **Humanitarian Country Team** activated education, health, shelter and Wash clusters.
- ChildFund Ecuador participates in **Education Cluster** called by UNICEF and sent materials produced for share with Ministry of Education. CO provided content from program models to include in digital, radio and TV production. The Ministry of Education launched a web site with digital resources for students and ask support to the International Cooperation in order to create content for TV and radio broadcast so ChildFund will produce radio material with key messages about ECD, scripts are being designed and radio material produced. Last meeting: April 20, UNICEF communicated to ChildFund that its resources will be disseminated through Coordinator of Educational Popular Radio of Ecuador (CORAPE in its Spanish acronym) and Iberoamerican Institute of Natural and Cultural Heritage (INPAC in its Spanish acronym).
Participation ChildFund: Leonor Fernandez, Child Protection Specialist.
- ChildFund Ecuador and its local partners participate in **6 subgroups inside Education Cluster** (1. Covid prevention19 and hygiene habits / 2. Pedagogy / 3. Psychosocial support / 4. Connectivity / 5. Informal education and holidays / 6. Collection of qualitative information at the local level) for analysis and definition about priorities in education area.
- ChildFund Ecuador participates in **Food Security Cluster** called by the World Food Program. In the first meeting, WFP presented the objectives of the working group to be accomplish during the emergency. WFP asked NGOs for information about their work related to food security support and/or the transfer of cash. Since April 21, the donations made by ChildFund have been published in the 3W Platform coordinated by the United Nations agency Office for the Coordination of Humanitarian Affairs -OCHA-.
Participation ChildFund: Leonor Fernandez, Child Protection Specialist.
- ChildFund Ecuador participates in **Child Protection Group** called by UNICEF. In the first meeting, all organizations expressed their concerns regarding the situation of children in Ecuador. Public institutions (MIES and CNII) explained their work with children in the current context. ChildFund has been invited by UNICEF to be part of the coordination team for psychological support with HIAS and Catholic University of Ecuador. ChildFund was invited by UNICEF to present in a virtual meeting –on Apr 16- its initiative of psychosocial support at the community level to 40 civil society and state organizations.
Participation ChildFund: Leonor Fernandez, Child Protection Specialist.
- ChildFund Ecuador participates in **Prevent Violence against Women Group** called by UNFPA. In the third meeting we showed the results about the link between psychological support and the actions for prevent the violence against women and girls.
Participation ChildFund: Leonor Fernandez, Child Protection Specialist.
- CO contacted to Ministry of Health who explained they are drafting a communication to send to International NGOs asking for support with specific supplies. The Ministry of Foreign Affairs sent a call to cooperate with supplies and equipment for hospitals and food kits which will be distributed by the Ministry of social and economic inclusion. CO is analyzing feasibility to cooperate. CO has sent a list of specific supplies needed to IO.

- ChildFund in alliance with Plan International and CARE presented a proposal to Futuro's Business Group to implement cash transfers in communities where the organization work. The proposal has been approved by the “Fideicomiso Por Todos”
- Meeting with “Fundación Jesús Divino Preso” to raise funds that will be invested in food kits to communities.
- ChildFund and Plan International presented a proposal to the British Embassy to promote women, girls and adolescents participation in Committee on the Elimination of All Forms of Discrimination against Women report for the next meeting period of the CEDAW in August 2020.
- ChildFund coordinated a virtual meeting between Judiciary Council authorities and local partners in order to articulate actions at local level to create territorial boards where government institutions and civil society participate to respond to violence cases against children and their families

3.b. Program Response

3.b.1. Stop COVID-19 from infecting children and families

- CO and local partners disseminate messages in social media about protocols for prevention of COVID-19.
- LP in Imbabura supported Health District to print informative banners with protocols to prevent COVID-19 contagion, these materials were used by health workers to sensitize the population
- Support Nanegalito local government carried out fumigation in all the neighborhoods of the parish to reduce risks of COVID-19 contagion.
- With the support of P&G CO delivered protection implements to medical personnel in hospitals (661 Protection cloths were donated to MoH for ICUs). Furthermore, 3,200 personal hygiene kits were delivered according to the following distribution: 2950 kits to the Ministry of Social and Economic Inclusion to be delivered in shelters, and 250 kits for two nursing homes (Hogar Corazón de María, Hogar San José de Tumbaco). A new proposal has been approved to deliver protection implements and expand the coverage in hospitals.
- On May 14th, CO delivered 567,600 sachets for water purification in the provinces of Guayas, Los Rios, Esmeraldas, Chimborazo, Orellana and Sucumbíos in coordination with SENAGUA (Government Institution). An agreement with SENAGUA and P&G was signed.

3.b.2. Ensure that children get food they need

- ChildFund is leading an alliance with Plan International, CARE and Futuro's Business Group to implement cash transfers in communities where the organization work. The proposal has been approved by the “Fideicomiso Por Todos”. Furthermore, two proposals have been approved to expand program coverage to 2481 families in Carchi, Imbabura, Pichincha, and Tungurahua with the provision of cash transfers. Regarding food security, 952 kits have also been approved to be implemented in Pichincha. A new proposal has been approved to expand coverage to 700 families with food kits in Cotopaxi.
- LPs have prioritized vulnerable communities in their territories for the delivery of food and hygiene kits, which will be delivered in coordination with local authorities. It is reported the distribution of 9693 kits in the provinces of Pichincha, Cotopaxi, Imbabura, Carchi, and Tungurahua.

- LPs have prioritized vulnerable families in their territories for the transfer of cash in the amount of \$60 per month for two months, which will be delivered through banking services. To date **834** transfers of cash were made in the provinces of Carchi, Pichincha, and Imbabura.
- Jesus Divino Preso Foundation approved and transferred to ChildFund 5.000 USD for food and hygiene kits.

3.b.2. 1. Cash Transfers and vouchers

- Pichincha Bank approved a bank account for ChildFund in order to use the bank platform for SMS cash transfer mechanism.
- Fideicomiso POR TODOS approved ChildFund proposal for 333.360 USD for cash transfer to 2.712 families of prioritized communities where ChildFund have operations. The amount of US\$ 166.680 were transferred to ChildFund account effective April 15. To date **4593** families received cash transfers (\$120) in Cotopaxi, Pichincha, Tungurahua, Carchi, and Imbabura. In the case of Angamarca in Cotopaxi, the response has been adapted to the context of voluntary isolation of the communities with the provision of kits instead of transfers of cash.
- CO Procedures for Cash transfer aligned with Cash transfer principles were developed by the SMT with support of the Auditor Global Assurance for Americas.

Beneficiaries		Amount transferred (US\$)	Transfer mechanism (i.e. mobile money, banking system other financial service provider etc,
Total	<i>Gender (if available)</i>		
	Female	Male	
5427	-	-	601.200 Banking system

3.b.3. Keep children safe from Violence: physically and emotionally

- CO and local partners disseminate messages in social media about violence prevention in the families and information about how to prevent child violence online.
- LPs have socialized information with communities about access to health and education in an emergency context through SMS and WhatsApp groups. Furthermore, LPs have sent messages to prevent violence and promote care. All the information has been validated, simplified and shared through the different communication channels.
- Local partners staff are providing psychological first aid to people who required it in the crisis. 63 members of local partners teams were training in psychological first aids through virtual capacity building workshops. Since April 29, local partners have started giving psychosocial support to people who ask for it. In this activity, community networks will help identify families who request it. **Until July 8**, it is reported **1118** users of the services, **488** people received emotional support and **114** people have been derived to public services.

- Local partners are producing streaming radio programs about psychological support, one of them in coordination with Education Ministry.
- In coordination with 7 government organization and other national and international organizations ChildFund Ecuador began a cycle of webinars about safe internet and online violence against children prevention. The webinars will be address to different publics as teachers, parents, youth people, enterprises, between others. The initiative is part of a national pact where public and private sector are compromising to implement actions and design public policy to protect children against online violence.

3.b.4. Help children continue to do their job: Learning

- A pilot to use a virtual classroom with programs model contents is being implemented and will be evaluated to scale.
- Radio programs about ECD are being produced and local partners are producing streaming radio programs about psychological health for children.
- In conjunction with the Fundación Telefónica and the Ministry of Education, an online training process is being developed that will allow the educational community to be trained in the use of techno-pedagogical resources and to impact on the teaching-learning process in Ecuador. This initiative will benefit to 50.000 teachers.

From April 1, the online training call focused on teachers was launched with an offer of 23 courses that focus on digital teaching competences, educational methodologies, educational strategies, gamification and mathematics, leadership, digital citizenship, where there has been a scope of 115 800 records and 47 354 teachers active in our courses. (The number between registrations and teachers varies because sometimes 1 teacher enrolls in more than 2 or 3 courses)

ProFuturo team is working on a process of dynamism and accompaniment with the teachers who are part of the ProFuturo Program, so the teachers who are part of the Program and have the equipment also have a closer monitoring process.

Below Sections for Internal Use Only

Part 4: Office and Staff Status

Office Status (Open/Closed)	Number of Staff:				
	Diagnosed with COVID19	Diseased from COVID19	Working from Office	Working from Home	On Special Leave
Closed	<u>0</u>	<u>0</u>	<u>0</u>	<u>21</u>	<u>0</u>

Notes:

- Any cases of staff diseased need to be reported immediately to RD and GHR.
- Special leave as per [COVID19 Administrative Guidelines](#).

Number of staff/partner organization staff completed WHO COVID online training: Until now 10 people have completed the training.

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/training/online-training>.

Part 5 Human Resources

Human Resources issues not presented

Part 6 Safety & Security

Pedestrian and vehicular restrictions changed since Monday June 1st, when authorities decided to change the traffic light code. Schools remain closed and, however authorities issued resolutions for ruling the restart of activities, the recommendation is to maintain remote work if possible. Additionally, all public meetings (including sporting events and entertainment centers) remain prohibited as well as interprovincial travels.

National committee operations for national emergencies – COE approved:

- Restart international and domestic flights at all airports in the country (except for Guayaquil city which will begin only domestic operations) with 30% of the frequencies authorized.
- Any person who wishes to enter to the Ecuadorian territory must present to health and migration authorities the negative result of the COVID-19 test
- Shopping centers of cantons in yellow and red will reopen its operations in strict compliance to biosafety protocols

Since the governmental decree, in force since Tuesday 17th, workers from the Judiciary Council are implementing remote work. However, flagrancy units are operating in normal conditions for addressing criminal cases, gender violence and adolescent offenders as well as notaries strict biosecurity conditions.

Police have reported an increase of criminality mainly in the center and south of the city (Quito). Most of them are crimes of opportunity for example, if individuals or criminal groups see a person or shops or vehicles alone, they act. Additionally, police have reported the presence of crimes that are committed by criminal groups. People who have firearms in their possession and sometimes the robberies are not significant in relation to the amount, but violence or use of weapons is applied.

Most of the ChildFund staff is in Quito (8346 cases). Due to governmental decree, in force since March Tuesday 17th, all public and private workers are implementing remote work. Field visits are banned. All staff is working from home and there are no reported cases of COVID19 among the staff. In order to ensure the continuity of operations and reduce the impact of the emergency, people have adequate equipment and TI ensured the access to their information remotely. CO staff was provided with unlimited cellphone plans including internet access. One of our five local partners returned to presential work since today (May-27) the rest of them stay in remote work.

Since June 3th, Quito remains in yellow status with the following restrictions: 1. Public transportation will resume with 50% of its capacity and adopting biosafety protocols; 2. the use of face masks remains mandatory in public spaces; 3. Productive activities will be reactivated "as long as they respect biosafety protocols" in presential with 50% of the staff. 2.- The reopening of commercial activities may operate with 30% of customer capacity. 3.- The curfew will apply from 21:00 to 05:00. 4.- Public institutions will return to presential work with 25% of its capacity.

The country office already has the return to office plan. Safety and security risks/mitigation plans has not been updated to current environment. It is not clear yet neither the scope of the pandemic nor the time that will take us return to the everyday life so, guidelines and recommendations for upcoming travels, could be given once the country recovers the normality. Psychological support for handle stress due to forced quarantine will be developed. Meanwhile a "virtual cafeteria" has been organized in daily bases, so Staff can connect virtually to socialize.

Part 7 Grants

List all active grants:

Grant Job Code	Grant Name	Donor	Status of Implementation (Normal/Reduced/Suspended)	Any specific guidance received from donor? (Yes/No)
24-089D	ProFuturo	Telefónica Foundation	Reduced	Reschedules activities

ProFuturo program financed by Telefónica Ecuador Foundation has been modified focusing their activities in train to teachers in the use of digital tools for education in coordination with the Ministry of Education, there are more than 25.000 teachers enrolled in the different courses available.

Part 8 Funding

Provide information about potential sources of funding, including grant donors, subsidy, Emergency Action Fund, Alliance members, GIK, etc., for these emergency response efforts using the chart below:

Donor	Program	Amount (USD)	Requested? (Y/N)	Confirmed? (Y/N)
Unicef	Education	US 169,389.35	<u>N</u>	<u>N</u>
<u>Fideicomiso Por Todos</u>	Cash transfer	US 718,194.02	<u>Y</u>	<u>Y</u>
<u>Jesus Divino Preso</u>	Food Kits	US 5.000	<u>Y</u>	<u>Y</u>
<u>Procter & Gamble</u>	Personal hygiene kits, sachets for water purification and protective equipment for health workers.	3,500 personal hygiene kits 567,000 sachets for water purification US. 60.000 USD for protective equipment for health workers.	<u>Y</u>	<u>Y</u>
<u>Country Office internal Fundraising campaign and referrals</u>	Cash transfers and food kits.	US \$ 3,780	<u>Y</u>	<u>Y</u>
<u>Response Funds ChildFund International</u>	Cash Transfer	US \$25,000	<u>Y</u>	<u>Y</u>
<u>Toscana – Grupo Sucesores</u>	Food products for food kits	US\$ 8,235.00	<u>Y</u>	<u>Y</u>
<u>MC Comunicaciones</u>	Free press	US\$ 50,266.48	<u>Y</u>	<u>Y</u>

Grupo Entregas - FedEx	Food kits distribution	US\$ 868	Y	Y
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Budget

- No information

Part 9 Media/Communications

Ecuador country office disseminated three press released: the first one about ChildFund response to the emergency, the second one about medical protection cloths delivered to Health Ministry and the third one about water purification sachets and hygiene kids delivered to government institutions.

Guides for collecting pictures, videos or stories were shared to local partners as part of accountability for donors. An external consultant is creating life stories from beneficiaries.

Messages about COVID-19 prevention, child protection and ChildFund emergency response are being posted in social media. New strategies were implemented in order to reach more people and direct them to our web page were more information and games are being shared.

From May to June we have had a reach of 1'210,532 people in the 3 social networks and web page, we have also had 18,069 interactions and more than 2500 persons downloaded our guides and information regarding prevention.

Details	Total number of persons reached until June 30
Web page visits	2,242
Instagram Total reach	13,151
Facebook total reach	1'056.828
Twitter total reach	138,311

In coalition with international and national organizations, ChildFund developed and disseminate to government institutions an evaluation of Ecuador compliance to the CRC measures to protect child rights in the emergency that includes comments and proposals to improve child rights guarantee during emergency.

In coordination with Plan International, CARE, World Vision and KNH, ChildFund presented a communication to National Assembly in order to promote and encourage the prioritization of Child National Law reform process in order to approve a quality law despite the emergency. The coalition, of which ChildFund is part, presented its support and identify aspect that must be improved in the law presented to the national assembly as part of the first debate process. Coalition will support a national socialization and debate about the law to improve it until its approval.

In coalition with international and national organizations, ChildFund is developing online forums about child rights in COVID 19 context (education, protection, health and human mobility)

Corporate alliances are being made in order to position the messages and work carried out by ChildFund in the country and create more awareness.

Spokesperson for national office is Janet Cruz – Country Director / jcruz@childfund.org (593) 90678913

In her absence Daniela Naranjo - Advocacy and Communication specialist [/dnaranjo@childfund.org](mailto:dnaranjo@childfund.org) (593) 984620882

Part 10 Sponsorship

- Correspondence and DFCs deliveries are being handled partially in contexts where the situation allows it so special requests and digital correspondence are going to have a considerable delay so changes on standards should be considered.
- Courier services (UPS, FedEx, DHL, etc.) are currently operating in the country and to our outsourcing.
- Correspondence update we are ready to receive physical packages: the Local Post Office is going to close apparently indefinitely, so until further notice, all correspondence must be sent directly to our outsourcing through a private postal company, the sales representative of FedEx in Ecuador, *Grupo Entregas*, not to our offices.

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- All communications are still going to be processed digitally, we don't have couriers in our communities or access to visit the families.
- Affiliate and sponsored families survey are in process together with our local partners.
- Child initiated communications and spontaneous letters (where access is available) processes are in the planning stage.
- Generation of magical moments is up to date except for one local partner.
- Social media strategy for sponsorship is underway, accounts are open and sharing information on a regular basis.
- The outsourcing team is working in the offices under all bio-security measures and is preparing for the reception of physical correspondence from the sponsors and local partners.
- The substitution process is being piloted to begin testing it with age disaffiliations.
- The survey to complement the data we have on affiliated families and local partners will begin in the coming days.
- **RAM process will be resumed this week.**

Support needed or requested from IO, GSS or Global Teams – whether onsite or remote.

Sponsorship:

- **Since the local post office is going to close indefinitely, we need to know your correspondence shipping options and costs and, possibly quote prices with FedEx or UPS (private postal office) per package and also it's important to notify the sponsors not to use the direct postal service, packages and correspondence might lose.**
- **Process to send cash and checks received by the CO to the IO.**