It is strongly recommended that the following actions be taken before the pilot begins:

1. **PREPARATION WORKSHOP WITH CHILDFUND STAFF**
   - Child-friendly Accountability methodology
   - Child-friendly Accountability tools
   - Guidelines, evaluation, reporting framework
   - Training modules

2. **REFERRAL PROCEDURE**
   - Cases of violence/threat **ADDRESS**ED
   - 1 or 2 formal/informal child protection actors/mechanisms identified to find support

3. **SELECTION OF 2 SCHOOLS AND 2 PROGRAMS WITH OUT-OF-SCHOOL YOUTH**
   - At least 2 schools
   - 2 programs for Out-of-school youth
   - Selected for the pilot

4. **AGREEMENT FROM SCHOOLS, TEACHERS, PTAs, NGO STAFF, ETC.**
   - ChildFund staff from the 4 pilot countries
   - Decision-makers must understand and support the program
   - If not supportive, pilot activities should not be implemented

5. **SELECTION OF YOUTH**
   - Guidelines for selection available in the Field Manual
   - 10 youth selected per location with an even gender split

6. **PREPARATION OF ACTION TRAINING SESSIONS**
   - The outcome of facilitation is contingent on the preparation and quality of the facilitator
   - ChildFund carefully prepares each training session
   - The objective is understood

7. **INFORMED CONSENT OF PARENTS AND YOUTH**
   - Engaged youth
   - Primary caregivers
   - Informed consent to participate
Piloting Child-friendly Accountability

DESCRIPTION OF ACTIVITIES

The following description of activities, to be completed during the pilot, follows the structure of the Child-friendly Accountability methodology. The activities are grouped into three pillars: Assessment, Analysis and Action.

**PILLAR 1: ASSESSMENT**
- **Activity 1.1:** Introduction workshop and child protection training
  - 2 workshops per site:
    - Selected youth
    - Parents, teachers, NGO workers, etc.

- **Activity 1.2:** Identification of child protection policies
  - Engaged youth identify child protection policies in their school/program setting (formal and informal)

- **Activity 1.3:** Sharing findings
  - Engaged youth produce and share child-friendly versions of the protection policies and analysis with peers, parents, teachers, etc.

**PILLAR 2: ANALYSIS**
- **Activity 2.1:** Mapping child protection actors
  - Youth will:
    - Be introduced to the child protection system
    - Identify formal and informal child protection actors

- **Activity 2.2:** Interviewing child protection actors
  - Youth will:
    - Interview the child protection actors

- **Activity 2.3:** Analyzing and reporting on gaps and bottlenecks
  - Youth will work together to:
    - Understand their role and mandate
    - Analyze child protection system
    - Identify gaps and bottlenecks

- **Activity 2.4:** Sharing findings
  - Engaged youth will share their mapping of child protection systems and their analysis with peers, as well as parents, teachers, etc.

**PILLAR 3: ACTION**
- **Activity 3.1:** Action plan to address protection gaps or bottlenecks
  - Engaged youth will identify one change that would strengthen the child protection system and inform them about the protection issue identified in Activity 3.1 and the chosen solution to focus on

- **Activity 3.2:** Mobilize peer and community support
  - Mobilize the support of teachers, parents, peers, etc.

- **Activity 3.3:** Implement action plan
  - Youth, with the support of their peers and communities

Guidance for facilitating all activities available in the Toolbox.